

**Bernardsville Library Association**  
**Meeting Minutes**  
**11 January, 2006**

The meeting was called to order at 7:00 pm by Elizabeth Faulkner. In addition to Ms. Faulkner, those in attendance were: Jay Parsons, John Deibert, Madelyn English, Barbara Hyzer, Estrid Jones, Jos Kadam, Jeff Kinkley, Roni Larini, Fran Matson, Theo Mulgrum, Janet George Murnick, Maureen Robinson, Tom Shea, Maud Thiebaud, William Wilkie and Karen Yannetta.

**Approval of Minutes**

The draft minutes from the November 2005 meeting were discussed, and several corrections were called for. Mr. Parsons moved, and Mr. Shea seconded, that the amended minutes be approved. The motion passed without objection.

**Introduction of New Members**

Ms. Faulkner introduced the three new members—Ms. Hyzer, Mr. Deibert and Mr. Kadam—and welcomed them.

**Housekeeping/Correspondence/Board of Trustees**

Ms. Faulkner reminded the board that committee chairs should be keeping a record of meetings and reporting on the committee's work to the rest of the board. Mr. Shea reminded committee chairs that they must advise the board if it appears that the committee budget will be overrun. A discussion of website use was deferred until the March meeting.

There was no significant Board of Trustees issue upon which to report.

**Director's Report** (See Attachment 2)

Ms. Yannetta included the preliminary information that she has received verbally for both Phase 1 and Phase 2 work from Phil Kennedy-Grant in her Director's Report. She emphasized that this is very preliminary. She will continue to work with Mr. Kennedy-Grant and give the board a formal presentation in the March meeting. The formal presentation will include a complete breakdown of the proposed modifications.

Ms. Yannetta thanked the board for the items previously funded, and in particular mentioned the carpeting project that has been completed, under the direction of Pat Kennedy-Grant, with such good results.

Ms. Thiebaud moved, and Mr. Wilkie seconded, that the new funding requests for the magazine shelves and the atlas stand in the amount of \$3,250.00 be approved. The motion was approved with no objections.

Ms. Thiebaud stated that the minutes for November, approved earlier in the meeting, did not indicate that all requested funding items in the November Director's Report had been approved. The board had so approved. Ms. Thiebaud moved, and Mr. Shea seconded,

that the November 2005 minutes be amended. The motion was approved without objection. Attachment 1 is the final, approved version of the November 2005 minutes.

### **Treasurer's Report**

Mr. Parsons provided a preliminary 2005 end of year report. He is in the process of completing a final report that will be disseminated in the near future. He pointed out that the investment income is in excess of \$15,000.00 for 2005, and Mr. Shea reminded the board of the importance of tracking our investments on a regular basis.

### **Finance Committee Report**

The Finance Committee report was included in the Treasurer's Report.

### **Annual Fund Drive Committee**

Ms. English reported that, to date, the BLA has received \$27,456.65 with an additional \$5,025.00 of corporate matching gifts. So far, \$1,200.00 of the matching gifts have been received. Additionally, BLA has been given stock that, when sold, is expected to be worth approximately \$6,000.00. The total number of donors is 276, and Ms. English thanked the board for all being among the donors. Mr. Parsons expressed appreciation for the good and thorough job Ms. English has done for this fund drive.

### **Nominating Committee**

Ms. Robinson thanked the board for helping her find the three new board members. She asked that everyone remain alert for possible new members for next year's slate.

### **Public Relations Committee and Publicity Committee**

Ms. Murnick reported that she is continuing to promote the sale of the note cards bearing the image of the library.

### **Program Committee**

Ms. Faulkner confirmed that she will continue to be the chair of the Program Committee through 2006, for which the board is very grateful. Since she expects this to be her last year in the position she plans to train her 2007 successor later in the year.

She identified the following events for the year:

- A Chinese concert will be held January 22, at 2:00pm. Ms. Faulkner passed a sign-up sheet for board members to volunteer to assist during the event and for donation of cookies for the event.
- The Kenote trio, previously slotted for March 12<sup>th</sup>, is unable to perform in March due to illness. They are re-scheduled for October 15<sup>th</sup>. The Sax in the City group is available and Ms. Faulkner will have them perform on March 12<sup>th</sup> at 3:00pm.
- The Early Music Players will be here on April 23. They play antique instruments, which is appropriate since this is Shakespeare's birthday.
- The Kenote Trio will play on October 15<sup>th</sup>.
- A group playing Scott Joplin music will perform in November.
- Bernardsville Unity Day and the Senior Day events will be discussed later in the year.

### **Volunteer Recognition Committee**

Ms. Matson reported that the Christmas cookies prepared for the library volunteers were very well received. She said that Ms. Larini has graciously volunteered her house for the Spring Volunteer Luncheon. It will probably be held in May, but the date is still to be determined.

**Old Business**

Ms. Murnick stated that the subcommittee formed to suggest new sources of funds, spearheaded by Rita Stein, had met but had not had an opportunity to caucus with Lorette Cheswick. That will be done before the March meeting, and this subject will be discussed then.

**New Business**

Ms. Murnick asked that we again consider changing the name of the BLA to specifically denote that this is a “friends” group and not a borough administrative group. All present agreed that including the word “friends” in the name would be an advantage during fund raising and in dealing with the public. Mr. Wilkie moved, and Mr. Parsons seconded, that at the March meeting we more formally entertain (i.e., provide information on what activities, timing of those activities and at what cost) ideas for changing the name to Friends of Bernardsville Public Library, Inc. The motion passed without objection.

Ms. Thiebaud agreed to send the BLA’s condolences to Ms. Cheswick for the recent death of her father-in-law.

Ms. Faulkner adjourned the meeting at 8:35pm.

Respectfully submitted,

Maud Thiebaud