

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
December 12, 2006**

Attendance: Stephanie Wallace, President; Donald Burset, Russ Giglio, Jim Kellett, Lucy Orfan, Dennis Reznick and Terry Thompson. Peter Miller and Jay Parsons were absent. Karen Yannetta, Executive Director, Bernardsville Public Library, and Lorette Cheswick, president of the Friends of the Bernardsville Public Library (“Friends), making her final appearance as Friends president, were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:35 p.m. and read the Open Meeting Notice.

Public Participation: Mrs. Cheswick mentioned that there were some transition issues in the change from Bernardsville Library Association to Friends, that the fund drive was continuing, and that Friends interested in the construction project had met. She also reported on an outreach project to the Paraguayan community that she and Theo (Arenson) Mulgrum had commenced after working with Paraguayan and other volunteers to replant the library hill and hearing the concerns of some members of that community. There will be a meeting in the library Community Room on January 10 (Lee Honecker, Peter Miller and Donald Burset have agreed to attend) to air some of the concerns, which include health, recreation, housing and ESL questions. The Board thanked Mrs. Cheswick for her years of valuable input at our meetings, and congratulated her and Mrs. Mulgrum on taking on this new challenge.

Minutes: Mr. Burset moved approval of the minutes of the meeting of November 14, 2006 as submitted; Mrs. Orfan seconded the motion, which carried.

Director’s Report: Karen Yannetta presented highlights from and additions to her report, as follows:

- Use in all categories continues to be good.
- A new employee unexpectedly needed to subscribe for health coverage and was able to do so, an early example of the benefit from our change to a health coverage plan independent of the borough.
- The Kiwanis Club has made an additional grant of \$6500 for continuing librarian education, which is wonderful as there has been an increase in tuition.
- The MLIS degree awarded to Karen Vaias will be recognized at the staff meeting on December 21 at 9 am. All board members are welcome. The Board congratulated Karen on receiving the degree.
- The Friends are proposing a committee to oversee the Friends-funded remodeling project for the circulation desk and Technical Services area. The Board stated that the project had been presented under the representation that Mrs. Yannetta would serve as the library’s only project manager and decision-maker, and that we might need to revisit this question.

Treasurer’s Report: Mr. Kellett presented the Treasurer’s Report and the bills, noting that we had reserved \$18,000 for pension contributions because we were unable to get consistent estimates of what the amount would be, but that it had turned out to be \$8,000. Mr. Kellett expects a total surplus for 2006

of \$30,000-\$50,000. Mr. Kellett and Mrs. Yannetta have had very solid and useful meetings with recently elected council members Charlotte Foster and John McCrossan, and think they are interested in addressing capital and maintenance issues together. Mr. Reznick moved to approve the Treasurer's Report, to pay the new bills received from December 1 to 12 and to ratify the payment of bills received and paid from November 15-30. Mr. Burset seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance: no report.

Personnel: no report.

Long Range Planning: Mr. Burset reported on positive contacts with Councilman Dooley.

Policy: Ms. Thompson moved that the Board approve a form to be given to requesters of library records, based on a similar form used by the borough. Mr. Kellett seconded the motion, which carried.

Communications: None.

Old Business: None.

New Business: Mrs. Orfan reported that the Nominating Committee had met, and that each of the current officers is willing to stand for another year's term. The proposed meeting schedule for 2007 was presented and the January meeting date approved. (The full schedule will be approved at the January meeting).

Mrs. Orfan moved to adjourn the meeting at 6:35 pm. Mr. Burset seconded the motion, which carried.

Respectfully submitted,

Terry Thompson, Secretary