

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
December 18, 2007**

Attendance: Stephanie Wallace, President; Donald Burset, Jim Kellett, John McCrossan; Peter Miller, Lucy Orfan and Terry Thompson. , Russ Giglio and Dennis Reznick were absent. Karen Brodsky, Executive Director, Bernardsville Public Library and Tom Shea, President of the Friends of the Bernardsville Public Library (“Friends”), were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:32 p.m. and read the Open Meeting Notice.

Public Participation: Tom Shea said that the Friends had had a successful annual meeting in November, had elected officers, and were ready for a good 2008.

Minutes: Mrs. Wallace moved approval of the minutes of the meeting of November 13, 2007; Mr. Burset pointed out one typo and seconded the motion, which carried.

Director’s Report: Karen Brodsky presented additions to her report, as follows:

- Sarah Karasch has joined the staff as the new Technical Services Assistant, and Kathy Franco will start on January 8 as a new Readers’ Services Assistant.
- We have another (or perhaps the same) leak in the roof over the foyer. Allan Rome will deal with it when the ice thaws.
- There has apparently been a successful hack into the library website and files were downloaded, which appeared, from their titles, to be pornographic. The files have been removed, and the library’s IT maintenance person will look into the question of how this occurred.
- With respect to the transition of building responsibilities with the borough, Ms. Brodsky and Mr. Maresca have discussed each billing the other for their respective shares of shared expenses on an annual basis. Ms. Brodsky will prepare quarterly status reports so that we have a running estimate of what our share of such bills will be.

Treasurer’s Report: Mr. Kellett presented the Treasurer’s Report including the financial statements and the bills, noting that we would see increases in required pension contributions in 2008 and 2009. Mr. Burset moved to pay the new bills received from December 1 to 18, to ratify the payment of bills received and paid from November 14-30, and to accept the Treasurer’s Report. Ms. Thompson seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance and Personnel: no reports.

Policy: Ms. Thompson moved that the Board accept the Mission Statement provided in the Board packet; Mr. Kellett seconded the motion, which carried.

Long-Range Planning: Mr. Burset presented the slogan and the concept of the Long-Range Plan, and moved that the Board approve the slogan so that its availability as a trademark could be checked. Ms. Thompson seconded the morion, which carried.

Nominating: no report but there will be a slate offered in January.

Communications: None.

Old Business: Mr. McCrossan reported that two lighting contractors had looked at the lighting problems in the wings and would provide proposals.

New Business: None.

Executive Session: At 6:15 pm, Ms. Thompson moved to go into executive session; the motion was seconded by Mr. Burset and carried. In the executive session the draft minutes of the two executive sessions held on October 16 were approved by motion made by Ms. Thompson and seconded by Mr. Burset. At 6:17 pm, Ms. Thompson moved to end the executive session; the motion was seconded by Mr. Miller and carried.

At 6:17 pm, Mr. McCrossan moved to adjourn; the motion was seconded by Mr. Miller and carried.

Respectfully submitted,
Terry Thompson, Secretary