

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
June 12, 2007**

Attendance: Stephanie Wallace, President;; Jim Kellett; John McCrossan; Dennis Reznick and Terry Thompson. Donald Burset, Russ Giglio, Peter Miller, and Lucy Orfan were absent. Karen Yannetta, Executive Director, Bernardsville Public Library, and Tom Shea, President of the Friends of the Bernardsville Public Library (“Friends), were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:40 p.m. and read the Open Meeting Notice.

Public Participation: Mr. Shea expressed the Friends’ shock and grief over the unexpected death of their board member, Bill Wilkie, and mentioned that his passing might cause some slight delay in the final decision on the bidders for the circulation desk project.

Minutes: Stephanie Wallace moved approval of the minutes of the meeting of May 15, 2007, as submitted. Jim Kellett seconded the motion, which carried.

Director’s Report: Karen Yannetta presented highlights from and additions to her report, as follows:

- With justified pride, she announced that the library has been awarded a Federal grant for the “Start Helping English Language/Literacy Learners Succeed” program, or “SHELLS”. Michael Casey and Madelyn English worked on the grant application. The grant will reduce dependence on the Friends; Mrs. Yannetta intends to solicit the business community for sponsorship after the first year. The library will use the grant to extend its ESL offerings and to encourage and demonstrate how to develop and expand early literacy skills during existing story times. This exciting news was welcomed enthusiastically by the Board.
- Mrs. Yannetta provided a group of materials having to do with library privacy statutes and asked the Board to consider whether any changes should be made to the library’s existing privacy policy. This was referred to the Policy Committee for a first look.
- Regarding the leaking windows mentioned in the Director’s Report, Mrs. Yannetta said that a Pella representative had examined the windows and stated that faulty installation was causing the leaks.

Treasurer’s Report: There is nothing new to highlight in the Treasurer’s Report, and no unusual bills. Ms. Thompson moved to approve the Treasurer’s Report, to pay the new bills received from June 1 to 12 and to ratify the payment of bills received and paid from May 16-31. Mr. Reznick seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance: The committee did not meet, but Mr. Kellett and Mrs. Yannetta prepared and sent a response to the purported analysis prepared and circulated by Councilman Landau. There was a discussion of the maintenance issue between the Borough Council and the Board, which should perhaps have been held until the Old Business agenda item but in fact took place at this point. The Board agreed

that there were three key points to be resolved: (1) the lack of need for an Ordinance or a Resolution and the probable unenforceability of any such enactment; (2) clarification of oversight responsibilities; and (3) apportionment of those maintenance items that are not properly assignable to the library alone.

Personnel: No report, but the committee needs to meet.

Policy: No report, but the committee needs to meet.

Long Range Planning: No report, but the department heads' meeting on May 25 has produced excellent results and action plans for the strategic plan.

Communications: none.

Old Business: See Finance.

New Business: None.

At 7:20 pm, Mr. Kellett moved to go into executive session to discuss minutes of previous executive sessions. Ms. Thompson seconded the motion, which carried. The minutes of executive sessions of March 17, April 17 and May 15, 2007 were approved as submitted.

At 7:22 pm., Ms. Thompson moved to return to public session and to adjourn; the motion was seconded by Mr. Reznick and carried.

Respectfully submitted,
Terry Thompson, Secretary