

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
May 15, 2007**

Attendance: Stephanie Wallace, President; Donald Burset; Jim Kellett; Peter Miller; Lucy Orfan; and Terry Thompson. Russ Giglio, John McCrossan and Dennis Reznick were absent. Karen Yannetta, Executive Director, Bernardsville Public Library, and Tom Shea, President of the Friends of the Bernardsville Public Library ("Friends"), were also present.

Stephanie Wallace called the Board of Trustees ("Board") meeting to order at 5:37 p.m. and read the Open Meeting Notice.

Public Participation: Mr. Shea reported that the Friends had received two bids from general contractors and four bids from cabinetmakers for the circulation desk project, were completing their review, and expected to meet on Monday, May 21 to make their final decision.

Minutes: Donald Burset moved approval of the minutes of the meeting of April 14, 2007, as amended; Peter Miller seconded the motion, which carried. Stephanie Wallace moved approval of the minutes of the special meeting of May 14, 2007; Jim Kellett seconded the motion, which carried.

Director's Report: Karen Yannetta presented highlights from and additions to her report, as follows:

- Michael Casey's 10th service anniversary will be recognized at the staff meeting on June 20, 2007 at 9 am. Board members are welcome.
- Hilary S. Crew has written a book entitled *Women Engaged in War in Literature for Youth*. The "Acknowledgements" page begins:

"I owe a big thank you to the staff at Bernardsville Public Library, especially to Pat Kennedy Grant, for their assistance in getting me many interlibrary loans, without which I could not have completed this project. I thank . . . Michael Casey, youth librarian, Bernardsville Public Library, for contributing book talks."
- The Bernardsville News digitization project has moved slightly since the Director's Report was printed; a meeting is scheduled for May 31. Mrs. Yannetta is concerned about whether the Clarence Dillon library will still participate in the project.
- Mrs. Yannetta attended the AAUW meeting on May 8, had a good time, and was very pleased to accept a donation of \$2000 from the AAUW.
- Mrs. Yannetta reported on a "situation handled" that took place after she had drafted her report: two teens came to the library for safety, reporting that there had been an attempt to coerce them to enter a strange van. The police were called and investigated. Pete Miller reported on the outcome, which was that the police believed the teens had overreacted to a passing inquiry from an acquaintance, to the effect of "Why aren't you in school? Is today a holiday?" The board agreed that it was better for the teens to have erred on the side of safety and good that the library is seen as a haven.
- Another new item: for the first time since the ordinance was adopted, parking is a problem, with many spaces being filled well before the library opens and staying full until after school is out. Peter Miller agreed to do what he could, but reminded that there are only a few more weeks to the end of school.
- There is yet another problem with the lawn sprinklers.

- Since the Director's Report was printed the bike rack has been found (up Anderson Hill Road) and returned by the police. Mr. Miller commented that it probably wouldn't go up the stairs into someone's bedroom!
- Mr. Miller reported that the school district has hired a good "media specialist" as the middle school librarian, and hopes that the district and our Youth Services staff will continue to work together as successfully as they have been doing.

Treasurer's Report: Mr. Miller moved to approve the Treasurer's Report, to pay the new bills received from May 1 to 15 and to ratify the payment of bills received and paid from April 18-30. Mr. Burset seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance: Mr. Kellett discussed the accounting firm's recommendation to revise the budget at the end of the fiscal year to rearrange accounts so that no subaccount would exceed its budgeted amount even though other subaccounts are under budget and the overall budget is still in balance. After discussion, with Mr. Shea participating, Mr. Kellett moved to keep the final budget in its actual figures. Mr. Burset seconded the motion, which carried.

Personnel: No report.

Policy: No report.

Long Range Planning: No report, but the department heads will meet on May 25 as the next step in the planning process.

Communications: none.

Old Business: None.

New Business: Mrs. Wallace briefly reviewed the discussion of library matters that took place at the Borough Council meeting on May 14, 2007, a meeting attended by Mmes. Wallace, Yannetta and Thompson and Messrs. Kellett and Burset (who left at 7:25). *Because two Council members were absent, no substantive discussion took place. Mayor Honecker proposed June 11 as a possible date for the Board and Council to meet for substantive discussions; Mr. Landau suggested May 29; and Mrs. Wallace agreed to contact the Board and get back to Mayor Honecker about dates.*

At 6:30 pm, Ms. Thompson moved to go into executive session to discuss negotiation and potential litigation strategy; Mr. Burset seconded the motion, which carried.

At 7:15 pm., the meeting returned to public session. Ms. Thompson moved to authorize the Policy Committee to review and revise the draft statement for the Borough Council. Mr. Kellett seconded the motion, which carried. At 7:25, Mr. Kellett moved to adjourn; the motion was seconded by Mrs. Orfan and carried.

Respectfully submitted,
Terry Thompson, Secretary