

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
May 16, 2006**

Attendance: Stephanie Wallace, President; Donald Buset, Russ Giglio, Jim Kellett, Lucy Orfan, Jay Parsons, Dennis Reznick and Terry Thompson. Peter Miller was absent. Also present: Karen Yannetta, Executive Director, Bernardsville Public Library and Lorette Cheswick, president of the Bernardsville Library Association (“BLA”) and public gardens chair of the Bernardsville Garden Club.

Stephanie Wallace called the meeting to order at 5:30 p.m. and read the Open Meeting Notice.

Public Participation: Lorette Cheswick said that the BLA had adopted a resolution offering to pay for and construct the technical services area and circulation area projects of the long range plan, subject to resolving liability insurance issues, legal review, and appropriate approvals from the Board of Trustees and the borough.

Minutes: Donald Buset moved approval of the minutes of the meeting of April 18, 2006 as amended; Dennis Reznick seconded the motion, which carried.

Director’s Report: Karen Yannetta presented highlights from and additions to her report, as follows:

- The inadequate lighting in the wings has not been resolved. After discussion, Dennis Reznick moved to submit a capital request to the borough for \$62,500, the estimated cost of replacing the light fixtures. Stephanie Wallace seconded the motion, which carried.
- Russ Giglio moved that four computer monitors donated in 2000 are no longer needed for public service. Stephanie Wallace seconded the motion, which carried.
- After discussion, the question of whether to charge rental fees for DVDs was referred to the policy committee.
- The parking lot continues to be overfilled, but Roselle Savings has generously allowed staff members to occupy five spaces in the Roselle Savings lot on a temporary basis. Jay Parsons said that the library parking ordinance would probably be amended at the next council meeting and that the Hampshire lawsuit would then be settled.

Treasurer’s Report: Jim Kellett presented the Treasurer’s Report, the Statement of Accounts, and the bills lists. He noted that while income to date appears low, it actually is not; when the borough budget is adopted and a further payment made, it will again appear normal. Terry Thompson moved that the Treasurer’s Reports be accepted and to authorize the payment of new bills received between May 1 and May 16, and to ratify the payment of bills paid from April 19-30. Russ Giglio seconded the motion, which carried by an unanimous roll call vote.

Committee Reports:

Finance did not meet.

Long Range Planning did not meet, but Karen Yannetta and Donald Burset have agreed that part of the staff training session will be devoted to staff input on long range planning. The staff is excited to have the opportunity for formal input. They will also discuss priorities among projects.

Personnel: is continuing to look at options for health insurance separate from the borough.

Policy: Terry Thompson and Lucy Orfan presented the committee's report on a gift recognition policy. After discussion, Jay Parsons moved that the policy be adopted as presented; Jim Kellett seconded the motion, which carried.

Communications: Stephanie Wallace discussed a recent invitation to herself and Karen Yannetta to attend a borough Public Works Committee meeting. Ralph Maresca invited Mmes. Wallace and Yannetta by leaving each of them a voice-mail message on the afternoon of May 10th, the day before the early morning meeting took place. Both Mrs. Wallace and Mrs. Yannetta had previous commitments and neither was able to attend. She also discussed subsequent e-mail communications with Michael Landau regarding building maintenance issues. After discussion, the board decided to send a letter to all borough council members describing the building maintenance agreement that had already been reached between the borough and the library and stating the board's belief that the existing agreement continues to be appropriate.

Old Business: None.

New Business: After discussion, Dennis Reznick moved to approve the BLA's offer to fund and construct the Technical Services and Circulation area projects, subject to legal review. Stephanie Wallace seconded the motion, which carried. Further discussion followed on the question of whether the Board's approval was the only approval necessary to permit the projects to go forward. Terry Thompson moved that a second letter be sent to the Borough Council, setting forth the BLA proposal and the approval of the Board of Trustees, and asking for the Council's concurrence. Russ Giglio seconded this motion, which carried.

Adjournment: The meeting adjourned at 7:10 p.m.

Terry Thompson, Secretary