

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
September 19, 2006**

Attendance: Stephanie Wallace, President; Donald Buset, Russ Giglio, Jim Kellett, Lucy Orfan, Jay Parsons, and Terry Thompson. Peter Miller and Dennis Reznick were absent. Also present: Karen Yannetta, Executive Director, Bernardsville Public Library and Lorette Cheswick, president of the Bernardsville Library Association (“BLA”) and public gardens chair of the Bernardsville Garden Club.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:31 p.m. and read the Open Meeting Notice.

Public Participation: Mrs. Cheswick said that the Borough Council had unanimously approved the Circulation Desk and Technical Services remodeling project and that BLA was moving forward on it; that BLA was also moving forward on its proposed name change; that BLA had made an early solicitation aimed at its regular donors which was proving quite successful; and that the BLA Finance Committee had recommended that the next round of fund-raising have a specific target. She asked the Board of Trustees, and particularly the Long-Range Planning Committee, to offer suggestions for such a target.

Minutes: Mayor Parsons moved approval of the minutes of the meeting of August 15, 2006 with one spelling correction; Ms. Thompson seconded the motion, which carried.

Director’s Report: Karen Yannetta presented highlights from and additions to her report, as follows:

- Mrs. Yannetta told the board that the Garden Club was considering providing fill-in plants for the Anderson Hill hillside, and also a plant barrier at the top of the hill to prevent foot traffic. After discussion, the board authorized Mrs. Yannetta to approve or modify the planting plan, should the Garden Club offer such a plan.
- Madelyn English will speak at the Chapter II meeting in September.
- Mrs. Yannetta presented the revised Technology Plan, exhibit E to the board package. After discussion, Mrs. Wallace moved to approve the revised plan; Mr. Buset seconded the motion, which carried.
- Mrs. Orfan moved a resolution that the Elgin wall clock is no longer needed for public service (it is a modern, imitation antique, regulator with a battery-powered clock). Ms. Thompson seconded the motion, which carried.
- Mrs. Yannetta reported that Mark Sattler had given the library a new master key to the downstairs to prevent repetitions of the incident when a utility meter reader was unable to get to the meters and had the board to reconsider its position against the library holding such a key. After discussion, Ms. Thompson moved that the library accept the responsibility for keeping such a key, subject to the borough’s knowledge and approval. Mayor Parsons seconded the motion, which carried.

Treasurer’s Report: Mr. Kellett presented the Treasurer’s Report and the bills, noting the low percent of spending but reminding that two big bills are due at the end of the year (Polaris, insurance) and that the Reference Librarian position had only been filled in August. Mayor Parsons moved to approve the Treasurer’s Report, to pay the new bills received from September 1-19 and to ratify the payment of bills paid from August 16-31, 2006. Mrs. Orfan seconded the motion, which carried unanimously.

Committee Reports:

Finance: Mr. Kellett reported that the auditor had found no flaws in our financial statements for 2005. After discussion, Ms. Thompson moved to approve the proposed budget; Mr. Giglio seconded the motion, which carried. Mr. Kellett asked to defer further financial matters relating to personnel to an Executive Session.

Personnel: Mrs. Yannetta reported that she is still working on the separate library enrollment in the State Health Benefits Program.

Long Range Planning: did not meet, but Mr. Burset indicated that the committee would meet to consider Mrs. Cheswick's request regarding a fund-raising target.

Policy: the committee will meet on October 5 with the Woodsons and the Fischers to discuss the "Wall of Honor" concept for gift recognition.

Communications: Mrs. Wallace discussed her communications with Mr. Dooley about a meeting date for a joint meeting of the Board's *ad hoc* library maintenance committee (Mmes. Thompson, Wallace, and Yannetta, Messrs. Burset and Kellett; Mr. Burset, principal spokesperson) and the Public Works Committee of the Borough Council. In substance, the September dates we proposed did not work for the Public Works Committee; Mrs. Wallace and Mr. Dooley were working toward a date in October. Mr. Burset reported on a brief conversation he had had with Mr. Dooley about the proposed joint meeting. Mrs. Yannetta mentioned that she had been present at the Borough Council meeting when the library remodeling project was approved, and that the Council had also approved the Shade Tree Committee's proposal for tree replacement at the edge of the library lot along the wall bordering the Olcott Square parking area (behind the row of shops next to the Old Library).

Old Business: The two agenda items were covered earlier in the meeting. With respect to the Hampshire proposal for a building on the rear of the lot formerly occupied by Diehl's Jewelers, after discussion, the Board decided that it would not need to appear at the Planning Board hearing or oppose the application, because parking in the library lot seems no longer to be at issue.

New Business: none.

At 6:51 pm, the Board went into Executive Session to discuss a personnel matter. At 7:07 pm, the Board came back into public session, and there being no further business, adjourned the meeting.

Respectfully submitted,

Terry Thompson, Secretary