

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
Approved August 18, 2015**

**Attendance:** In Attendance-, Patrice Cummings, Skip Orza, Valerie Zanardi, Terry Thompson, Mark Krook, Michael dePoortere (arrived at 5:42 PM) and Richard Diegnan were present. Kevin Sooy, Lucy Orfan, and Frances Wood were absent. April Judge, Library Director, and Roni Larini from the Friends were also present.

President Terry Thompson called the meeting to order at 5:37 pm and read the Open Public Meeting Notice, followed by roll call.

**Minutes:** The July 21, 2015 meeting minutes were approved with a minor amendment. The Director's report does not need to be, nor was it, moved for approval at the meeting.

**Director's Report:** There was discussion on the e books collection and pricing, the new FIOS lines, the building maintenance and the new library card sign up schedule.

**Treasurer's Report:** Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. The borough's allocation payment was delayed this month therefore the library had to use some reserve accounts to pay current bills. Once, the check is received the reserve accounts will be reimbursed accordingly. The Foundation's first 2015 contribution will be made in August. We continue to be under budget on the expense side.

Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from August 1, 2015 – August 18, 2015 and to ratify the payment of bills received and paid from July 22, 2015 – July 31, 2015. Mr. Diegnan seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** Did not meet.

**Policy Committee:** Did not meet.

**Personnel Committee:** Did not meet.

**Planning:** Members of the Planning Committee and others who are interested will be visiting other nearby libraries that have recently gone through some space repurposing using Library Interiors and Stewart Fife in order to get a feel of what ours might look like. Photographs from these visits will be shared with the Board. Mr. dePoortere is working on getting a contact person or firm to provide the library with visual aids and drawings of space elevations in the proposed plan to show the Board Members before the next meeting.

**Communications:** None

**Old Business:** None.

**New Business:** None

**Public Participation or Comments:**

**Friends of the Library:** An author's luncheon featuring Mary Norris, author of **Between You & Me: Confessions of a Comma Queen**, will be held on September 29<sup>th</sup> (at Hamilton Farm), an Oktoberfest beer tasting fundraiser will be held on October 18<sup>th</sup> (Vine) and the next Bingo night is scheduled for November 13<sup>th</sup>.

**Bernardsville Library Foundation:** The Foundation's 2015 fundraising appeal continues. They have enlisted the services of a professional fundraiser to help in the efforts. They are looking for names of prospective major donors to reach out to. They have raised approximately \$88,000 year-to-date. They have authorized a \$45,000 contribution to be made to the library in August.

**Executive Session:** Mr. Diegnan moved to go into Executive Session to discuss personnel matters. Motion was seconded by Mr. dePoortere. All voted in favor. The Executive Session began at 6:13 PM.

The Board members in attendance returned to the public session at 6:58 PM.

The meeting was adjourned by Ms. Thompson at 6:59 PM.

Respectfully Submitted,

A.Q. Orza II