

**Minutes of the Board of Trustees Meeting
Bernardsville Public Library
July 18, 2017**

Attendance: In Attendance - Patrice Cummings, Skip Orza, Terry Thompson, Lucy Orfan, Valerie Zanardi (arrived at 6:00 PM). Richard Diegnan, Mark Krook and Frances Wood were present. The mayor (and his alternate) was absent. Shura Arnold, Library Director was present. Nancy Verduin from the Friends and Leslie Brown-Witt from the Foundation were also present.

President Terry Thompson called the meeting to order at 5:33 pm and read the Open Public Meeting Notice, followed by roll call.

Minutes: The June 20, 2016 meeting minutes were approved with minor amendments.

Director's Report: Ms. Arnold presented a brief overview of her report.

Treasurer's Report: Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. Our expenses are below budget. Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from July 1, 2017 – July 18, 2017 and to ratify the payment of bills received and paid from June 21, 2017 – June 30, 2017. Mr. Diegnan seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance Committee: Met to begin the process of formulating the initial draft of three year budget and to consolidate and rename the reserve accounts.

Mr. Krook moved to rename and combine into three reserve accounts our numerous current reserve accounts. Dr. Orfan seconded the motion which carried by a unanimous voice vote.

Policy Committee: Did not meet.

Personnel Committee: Did not meet.

Planning: Met to formulate an initial three year moving forward budget.

Communications: None.

Public Presentations: The Friends will again be presenting a Fall Bash Bingo on Sept. 29th. We will also be participating in National Library Recognition Week in October.

The Foundation annual appeal letter has gone out They have raised \$48,000 (vs. \$35,000 in 2016) toward their \$65,000 goal.

Old Business: None.

New Business: The Somerset Hills Board of Education is looking into providing classroom space for ESL programs on Thursday evenings. There was a brief discussion regarding thanking Roselle Bank for the use of their parking lot for a drone demonstration during the Library's July *72 Hours of Space* pop-up museum.

The meeting was adjourned by Ms. Thompson at 6:11 PM.

Respectfully Submitted,

A.Q. Orza II