

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
June 19, 2018**

**Attendance:** In Attendance - Patrice Cummings, Skip Orza, Terry Thompson, Lucy Orfan, Valerie Zanardi, the mayor's alternate Thomas O'Dea, Gretchen Dempsey and Richard Diegnan were present. Mark Krook was absent. Shura Arnold, Library Director was present. John Bertoni from the Friends and Frances Wood, outgoing school superintendent were also present.

President Terry Thompson called the meeting to order at 5:31 pm and read the Open Public Meeting Notice, followed by roll call.

**Minutes:** The April 17, 2018 meeting minutes were approved as submitted with a minor correction.

**Director's Report:** Ms. Arnold presented a brief overview of her report. She attended the June 9<sup>th</sup> Chamber of Commerce's "Block Party". There was good foot traffic and over 100 people stopped by over the five hours.

**Treasurer's Report:** Ms. Thompson presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. It was pointed out that the Borough reimbursement was behind budget by approximately \$18,000. According to the Borough, that shortfall will be made up in the third and fourth quarters. Ms. Thompson moved to approve the Treasurer's Report, to pay the new bills received from June 1, 2018 – June 19, 2018 and to ratify the payment of bills received and paid from April 18, 2018 – May 31, 2018. Mr. Diegnan seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** Did not meet.

**Policy Committee:** Did not meet.

**Personnel Committee:** The Personnel Committee met on May 10<sup>th</sup> to discuss NJ A1827, which grants sick leave to almost all employees in New Jersey. The Library will be affected by this law.

**Planning:** Did not meet.

**Communications:** There was a thank you note from Annette Manthey for the recognition of her service award. There were two notes from supporters of the Library with donations attached.

**Public Presentations:** The Friends indoor golf fundraiser is moving along. There are 11 sponsors with room for 13 additional sponsors for the event.

**Old Business:** The Friends have agreed to fund the current ESL program to a maximum of \$5,000 this year. They are searching for additional groups to support the program.

**New Business:** The Board, at our next meeting, will be discussing a potential amendment to our bylaws to extend the term limits currently in place for the President of the Board of Trustees.

Ms. Cummings moved that a Star TSP 700II Printer (serial # 2280513090600) be decommissioned as it is no longer needed for public service, the motion was seconded by Dr. Orfan and passed by a unanimous voice vote.

Ms. Cummings moved that a Vodavi Digital Voice Computer System (serial # S8G010649)) be decommissioned as it is no longer needed for public service, the motion was seconded by Ms. Zanardi and passed by a unanimous voice vote.

Mr. Orza moved to approve a resolution regarding claimant information (POs) as presented. The motion was seconded by Mr. Diegnan and passed by a unanimous voice vote.

Dr. Orfan moved to approve a resolution regarding the library's use for Electronic Funds Transfers (ETFs) to pay our bills. The motion was seconded by Mr. Diegnan and passed by a unanimous voice vote.

The meeting was adjourned by Ms. Thompson at 6:21 PM.

Respectfully Submitted,

A.Q. Orza II