

Minutes of the Board of Trustees Meeting
Bernardsville Public Library
March 15, 2016

Attendance: In attendance—Patrice Cummings, Richard Diegnan, Lucy Orfan, Frances Wood, and Valerie Zanardi. Terry Thompson, Mark Krook, and Skip Orza were absent. Shura Arnold, Executive Director, and the Mayor’s alternate, Michael dePoortere, were present. Leslie Brown-Witt from the Foundation and Nancy Verduin from the Friends of the Library were also present.

Vice President Patrice Cummings called the meeting to order at 5:32 pm and read the Open Public Meeting Notice, followed by the Pledge of Allegiance and roll call.

Minutes: The February 16, 2016 minutes were accepted with some minor corrections.

Director’s Report: Ms. Arnold made note of several items beyond those included in her written report and responded to a few questions. She called attention to the “Why I love my library” comments.

Treasurer’s Report: Mr. Diegnan presented the Treasurer’s Report in Mr. Krook’s absence, noting that there was no unusual activity, and that all the numbers were “in line.” Mrs. Zanardi moved to approve the Treasurer’s Report, to pay the new bills received from March 1, 2016 – March 15, 2016, and to ratify the payment of bills received and paid from February 17, 2016 – February 29, 2016. Dr. Orfan seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance Committee: No report.

Personnel Committee: The committee met on February 25, 2016. No report.

Policy Committee: No report.

Long Range Planning: No report.

Communications: None

Public Presentations or Comments:

Nancy Verduin of the Friends mentioned upcoming events including the Volunteer Luncheon, Bingo, and Sundays at Three.

Leslie Brown-Witt of the Foundation mentioned a proposal to include the Bernardsville Library Endowment Fund in its Foundation By Laws. Then she noted that since Homes of Distinction occurs in May, the appeal letter had to go out shortly. Also, the event requires donations for that event, specifically bottles of wine (worth at least \$15.00.) She presented the idea of using the Library parking lot with jitneys transporting guests to the home that Sunday afternoon. Discussion (favorable) followed.

Old Business: None.

New Business: Mr. Diegnan made a motion to decommission a Dell Poweredge 1800 (as requested by Ms. Arnold). Mr. DePoortere seconded, and the motion carried.

The issue of cyber bullying was discussed. Ms. Arnold recounted an incident which occurred at the library which raised the need for a library policy on how to proceed when it occurs.

Ms. Arnold suggested that the library have a policy which addresses the problem of disruptive patron behavior.

Patrice Cummings adjourned the meeting at 6:26 pm.

Respectfully Submitted,

Lucy J. Orfan, Acting Secretary