

**Minutes of the Board of Trustees Meeting
Bernardsville Public Library
May 16, 2017**

Attendance: In attendance - Terry Thompson, Frances Wood, Richard Diegnan, Lucy Orfan, Valerie Zanardi (arrived at 5:45 pm), and Skip Orza (arrived at 5:55 pm). Shura Arnold, Library Director, Nancy Verduin from the Friends and Leslie Brown-Witt from the Foundation were also present.

President Terry Thompson called the Board of Trustees (“Board”) meeting to order at 5:40 PM and read the open meeting notice.

There was a discussion of the Library’s continuing plumbing problems.

There was discussion about the continued leaking in the area known as Ken's closet.

Minutes: The minutes of the April 18, 2017 meeting were approved as submitted.

Director’s Report: Ms. Arnold added to her written report that the new color photocopier had arrived at the library and was installed in technical services.

Treasurer’s report: The library received the second allocation from the Borough. Income is down as we have received no Foundation income this year. Foundation president Leslie Brown-Witt reported we would receive our check the first week in June. Richard Diegnan moved to accept the bills as presented. Valerie Zanardi seconded the motion, which carried by unanimous role call vote.

New business: Valerie Zanardi moved to decommission the HP laser printer fixed asset number 340. Richard Diegnan seconded. The vote was unanimous.

Committee reports:

Finance: Terry Thompson reported the finance committee will meet Monday.

Policy: Did not meet.

Buildings and grounds: Shura reported that the library has joined SEM for gas. An additional supplier should appear on our bill beginning in July 2017, and the library should see a reduction in the cost of gas after that time.

Public participation:

For the friends, Nancy Verduin reported that 42 people attended the April concert, and 52 people attended the volunteer lunch. The junior volunteer reception will be on June 7, and senior day will take place on June 2. Terry Thompson reported that the library recently received a donation

of melamine plates and six vases for use at library events. Also, she mentioned that the Foundation will be buying tablecloths and donating them to the library for future events.

For the Foundation, Ms. Brown-Witt reported that the Foundation's recent appeal letter had earned approximately \$30,000 with \$18,000 coming from donations of \$500 and above. Sixty tickets have been sold to the Homes of Distinction event, and she encouraged everyone to donate a bottle of wine for the wine pull and items for the silent auction. Participation in the keepsake booklet closes May 20. There will be a meeting of the Foundation steering committee on May 25.

Communications: None.

Unfinished business: None.

The meeting was adjourned at 6:01 PM.

Respectfully submitted,

Alexandria Arnold, in Mr. Orza's absence