

Minutes of the Board of Trustees Meeting
Bernardsville Public Library
November 18, 2014
Approved December 17, 2014

Attendance: In Attendance- Patrice Cummings, Richard Diegnan, Craig Lawrence, Mark Krook, Skip Orza, and Valerie Zanardi. President Terry Thompson, Lucy Orfan and Frances Wood were absent. April Judge, Executive Director was also present.

Vice President Patrice Cummings called the meeting to order at 5:32 pm and read the Open Public Meeting Notice, followed by roll call.

Minutes: The October 20, 2014 (special re-purposing meeting) and October 21, 2014 regular meeting minutes were approved.

Director's Report: Ms. Judge presented her written report. She made note that there are upcoming scheduled committee meetings (Long Range Planning on 11/24 at 3:30 PM and Personnel on 12/1). Mr. Krook moved that we accept the Director's report. Ms. Zanardi seconded that motion. It passed unanimously in a voice vote.

Treasurer's Report: Mr. Krook, presented the Treasurer's Report, stating that everything is "on track." There were no outstanding items. After a brief discussion, Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from November 1, 2014 – November 18, 2014 and to ratify the payment of bills received and paid from October 21, 2014-October 31, 2014. Ms. Zanardi seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance Committee: They met twice during the week preceding the board meeting. They began preliminary work on the 2015 budget.

Personnel Committee: No report.

Policy Committee: No report.

Long Range Planning: With feedback from the committee members present, it was decided to move forward and begin scheduling our Saturday morning board "retreat" for January 24, 2015. The library space re-purposing subcommittee will meet again after the borough council has made a decision on the use of the downstairs offices.

Communications: A letter was received and shared with all from Susan Lark regarding the passing of her father.

Unfinished Business: The proposed closing dates for 2015 were once again discussed. The proposed dates were compared to those dates that the borough offices are closed. After a brief discussion it was agreed that the proposed dates looked in line. Mr. Diegnan made a motion to accept the 2015 closing dates as proposed, it was seconded by Ms Zanardi and passed

unanimously.

New Business: The Director mentioned that we have added four new “shelvers” who are high school students.

Public Participation:

Friends of the Library: None.

Bernardsville Library Foundation: None.

Executive Session: A motion was made to go into Executive Session by Mr. Lawrence and seconded by Mr. Krook. Motion carried and the Board went into Executive Session at 6:18 PM. Mr. Lawrence made a motion to go out of Executive Session at 6:27 PM. The motion was seconded by Mr. Krook and carried.

Mr. Lawrence moved to adjourn the meeting. It was seconded by Mr. Orza and the meeting was adjourned at 6:28 PM.

Respectfully Submitted,

A. Q. Orza II