

Patron Computer Guide

Revised June 18, 2007

Most Computers

Word, Excel, Access, PowerPoint, Publisher, Solitaire, Instant Messenger available via START menu.

























Welcome to Bernardsville Public Library's Computer Menu

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 Local Library Catalogs Search local libraries.	 Use the Start button for all Microsoft Office software or use File Converter.	 En Español
Online Resources by Topic		
 Search Databases Simultaneously	 General Research & Primary Sources	 Search Databases Simultaneously
 Arts & Antiques	 Biographies	 Book Reviews & Authors
 Business & Consumer	 Countries of the World	 Entertainment
 Genealogy	 Health	 History
 Magazines & Journals	 Newspapers	 Practice Tests
 Science	 Student/Homework	 TOEFL Practice

Teen Computers

Same as above plus DX Ball available via START menu.

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Online Resources by Topic		
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 Business & Consumer	 Countries of the World	 Entertainment
 Genealogy	 Health	 History
 Magazines & Journals	 Newspapers	 Practice Tests
 Science	 Student/Homework	 TOEFL Practice












Children's Computers

Library Online Resources and selected websites only.

Career Center Computers

Welcome to Bernardsville Public Library **Career Center**

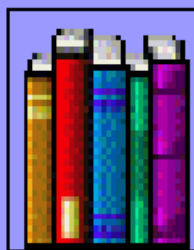
Please use this computer only for job searching or career-related activities. Thank you.

 Practice Now!	<u>New: Learning Express</u> Practice exams.	<<< NEW >>>	 STANDARD & POOR'S	<u>New: Standard & Poor's Netadvantage</u> Company information and more.
 New Jersey Resources	<u>New Jersey Resources</u> Links to New Jersey job resource websites.	 Help Wanted	 Career Central	<u>Career Central</u> Morris County Library career information.
 ReferenceUSA	<u>ReferenceUSA</u> Profiles of U.S. and Canadian businesses.	 JerseyClicks	 Career Guidance	<u>Career Guidance</u> Ferguson's Career Guidance Center via Facts-on-File.
 Word, Excel	<u>Word, Excel</u> and other Microsoft Programs, use start button (lower left of screen).	 Resume Software	 Library Catalog	<u>Library Catalog</u> Find books on resumes, interviewing, careers.

OPACs

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