

**Minutes of Board of Trustees Meeting  
Bernardsville Public Library  
October 19, 2010**

**Attendance:** Jim Kellett, Peter Miller and Maribeth Southworth were absent. John Deibert, President of the Friends of the Bernardsville Public Library (“Friends”), Roni Larini, Vice-President of the Friends, and Karen Brodsky, Executive Director, Bernardsville Public Library, were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:32 p.m. and read the Open Meeting Notice.

**Public Participation:** John Deibert said that there would be an executive committee meeting this week, and that the concert scheduled for Sunday at 3 (Indian dancer Divya Nayar) would be special.

**Minutes:** Consideration of the September minutes was postponed to November.

**Director’s Report:** Ms. Brodsky presented highlights and additions to her written report, as follows:

- Tim Weller, a beloved, valuable and long-time library employee, died this morning; his funeral service will be Saturday morning at 10 am. After a brief discussion, John McCrossan moved that the library change its Saturday opening time to 1 pm to permit staff to attend the service. Donald Burset seconded the motion, which carried.
- At 5:40 pm, Donald Burset moved to go into executive session to discuss a personnel matter; Terry Thompson seconded the motion, which carried. At 5:47 pm, the meeting returned to public session.
- Ms. Brodsky was the only library representative at the YMCA focus group session for libraries.
- Our computers are becoming increasingly tired and hard to keep running.
- Madelyn English’s requests for contributions at programs have not born much fruit. On the other hand, a tip of the hat to Annette Manthey and Susan Popper, who answered a patron’s questions about the library’s needs so thoroughly that the patron wrote a \$100 check on the spot.
- Grant successes: SHEF will grant \$2000 if matched by the Friends (will know in November); we have received a \$1000 grant for the ESL programs from the Outreach Committee of the Church of St. John on the Mountain. Many thanks to both groups.
- We are very pleased to have Carola Stern volunteering as the head of our ESL program.
- The roof leak and dumpster door problems are being worked, and we are testing locking DVD cases to cut down on loss.
- The board confirmed that uses of the gift restricted to getting the foundation started will require board approval for the present.
- Mr. Burset moved a resolution that 7 Dell Optiplex computers, 6 with barcodes as listed in the Director’s Report, are no longer needed for public service. Ms. Thompson seconded the resolution, which carried unanimously.
- Ms. Brodsky provided a draft statement on the Collection Development Policy, to be used in case of complaints about choices of books in the tight budget years. After a brief discussion, the board agreed with the concept but decided to work on the statement and revisit the wording in November.

- Ms. Brodsky presented a vendor fundraiser offer from Tina Graham of Harding Township, to do sketches of children at the library in late November. Ms. Thompson moved to approve this fundraiser; Patrice Cummings seconded the motion, which carried.
- The revised S2070/A2911 has passed both houses.
- Ms. Brodsky has had a request to use the Community Room for a wedding. The Policy Committee will consider the implications of such requests, including the religious aspects, and report back.

**Treasurer's Report:** Ms. Brodsky presented the Treasurer's report in Mr. Kellett's absence. Ms. Thompson moved to approve the Treasurer's Report, to pay the new bills received from October 1-19, 2010, and to ratify the payment of bills received and paid from September 21-30, 2010. Mr. Burset seconded the motion, which carried by a unanimous roll call vote.

### **Committee Reports:**

**Finance:** draft 2011 budget will be discussed in November, when Mr. Kellett is present.

**Personnel:** did not meet.

**Policy:** Mrs. Orfan moved the Policy Committee's recommendations for changes to the Records Request prices (to comply with a new state law). Ms. Thompson seconded the motion, which carried.

**Long-Range Planning:** Mr. Burset moved the committee's recommended name, "Bernardsville Library Foundation"; Mrs. Cummings seconded the motion, which carried. The 2011 budget will include \$10,000 in funds to be raised. The name will be passed on to John Pidgeon.

**Communications:** Mrs. Wallace mentioned the letter thanking Carola Stern, and that she had attended the Trustee Institute on September 25.

**Old Business:** Mmes. Foster and Marasco of the Borough's Grants Committee are pursuing county grants for the solar panels for the library roof.

**New Business:** Ms. Brodsky reminded that the Morris-Union Federation meeting will be held at our library on November 17.

At 7:03 Ms. Thompson moved to go into executive session to discuss a personnel matter. Mr. Burset seconded the motion, which carried. At 7:16, the meeting returned to public session. There being no further business, Mr. Burset moved to adjourn the meeting; Mr. McCrossan seconded the motion, which carried.

Respectfully submitted,

Terry A. Thompson  
Secretary