

**Minutes of Board of Trustees Meeting  
Bernardsville Public Library  
November 18, 2008**

**Attendance:** All members were present except Russell Giglio. Karen Brodsky, Executive Director, Bernardsville Public Library, was also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:35 p.m. and read the Open Meeting Notice.

**Public Participation:** None.

**Minutes:** Maribeth Southworth moved approval of the minutes of the meeting of October 21 as submitted; Jim Kellett seconded the motion, which carried.

**Director’s Report:** Karen Brodsky noted the request to the Friends for funding for souvenir globes to in connection with the trademark rollout. In answers to Board questions, the roof leaks are in new areas, and the “hit-and-run” involved damage to a patron’s car while the patron was in the library. Board members expressed concern at the size of the snowplowing charge; Peter Miller offered to check what the snowfall had been on that date to see if it was very heavy. Ms. Brodsky asked Board members to report if the library was hard to reach by telephone as she has discontinued one of the incoming lines to save money. With respect to the Technology Plan update, Ms. Thompson asked whether patrons had asked for a low vision station, or how the decision had been made to include it in the plan. Ms. Brodsky said there had not been a specific request, but that staff had seen patrons having difficulty with the computer screens. Mr. Burset moved to approve the revised plan; Mrs. Southworth seconded the motion, which carried. The Board discussed allowing cell phones to be used in the small meeting room; Ms. Thompson moved to amend the existing policy to permit such use up until 2:30 pm. Mr. Kellett seconded the motion, which carried.

**Treasurer’s Report:** Jim Kellett presented the Treasurer’s Report and again thanked Karen and the staff for being “frugal with the year-end spending”. He noted that donations have increased. Ms. Thompson moved to accept the Treasurer’s Report, to pay the new bills received from November 1-18, 2008 and to ratify the payment of bills received and paid from October 22-31. John McCrossan seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance:** The proposed operating budget and capital request have been sent to the borough with appropriate cover letters.

**Personnel:** No report.

**Policy:** No report.

**Long-Range Planning:** Has met twice since the last Board meeting, to finalize the interview protocol and then to review it after the first interview took place. Mr. Burset then reported that, due to Ms. Brodsky’s management of the process, our trademark application for “The World at Your Doorstep” has been granted, so that the phrase is now:

**THE WORLD AT YOUR DOORSTEP®**

rather than THE WORLD AT YOUR DOORSTEP™.

Mrs. Wallace proposed that we authorize a big, well-publicized rollout for the new trademark and get rid of the old logo. After discussion, Ms. Brodsky agreed to look into the costs of eliminating the old logo and replacing it with the new trademark on all the materials that use the logo.

**Communications:** None.

**Old Business:** Ms. Brodsky reported that, with Ralph Maresca's support, the lighting in the wings has been slightly improved by adding replacement bulbs and that the lighting proposal bid specifications are being written. Mr. Miller reported that he had discussed the two options for replacement lighting fixtures with the school's architect, who is familiar with them both and thinks either would be a good choice. They use standard bulbs which are not likely to be superseded. Board members expressed gratitude to Mr. Miller for this helpful reassurance. With respect to the solar heating proposal, Mr. McCrossan said that the Borough has applied for a Somerset County grant for the environmental audit which is a prerequisite for a grant for solar heating. The party for the staff on November 14 seemed to be a success. Mr. Kellett offered to speak with Tom Shea about the Board's interest in thanking donors.

**New Business:** Mrs. Wallace reminded about the Volunteer Recognition event, recognizing John Lyga, the creator of the Children's Sunday Science Program, will be on Sunday, Nov. 23, from 2-3 pm. Messrs. Burset and Kellett and Mrs. Orfan concurred that the Trustee Training session in Basking Ridge was not very high-value. The remaining Board members thanked them for fulfilling the Board's training requirement for the year by attending.

There being no additional business, at 6:55 pm, Mr. Burset moved to adjourn the meeting. Mrs. Orfan seconded the motion, which carried.

Respectfully submitted,

Terry Thompson, Secretary