

**Minutes of Board of Trustees Meeting
Bernardsville Public Library
March 11, 2010**

Attendance: Messrs. Bursset and McCrossan and Ms. Southworth were absent. John Deibert, President of the Friends of the Bernardsville Public Library (“Friends”) and Karen Brodsky, Executive Director, Bernardsville Public Library, were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:30 p.m. and read the Open Meeting Notice.

Public Participation: Mr. Deibert said that while he had missed the celebration last month, he heard good things about it in emails, and was also pleased to learn about the stimulus grant applications. He announced that the Friends had reached their fund-raising goal, enough to cover the amount they had budgeted to support the library this year (about \$30,000). The Board was very pleased and thanked the Friends for their efforts and for their participation in the anniversary celebration.

Minutes: Mrs. Cummings moved approval of the minutes of the February meeting with two minor corrections; Mrs. Orfan seconded the motion, which carried.

Director’s Report: Ms. Brodsky presented highlights and additions to her written report, as follows:

- Evelyn Fischel has broken her left wrist, and Tim Weller is out for cataract surgery, putting additional pressures on our staff.
- We inadvertently missed Jim Droney’s 10th anniversary (Jim is the library’s IT person), but since he only works evenings he could not have been recognized at a staff meeting in any event. The Board will join Ms. Brodsky for the presentation immediately after the Board meeting ends.
- Anne Post’s 20th anniversary will be recognized at the staff meeting on April 15th.
- Ms. Brodsky and Madelyn English are reevaluating some administrative procedures to avoid duplication of effort; administrative tasks are increasing (many new responsibilities, some of which are saving money but taking additional time).
- Bernardsville did not win a Library Transformation Grant.
- Mrs. Wallace congratulated the staff and Ms. Brodsky again on the Anniversary Celebration, and also congratulated Madelyn English and Pat Kennedy-Grant on their successful photocopier negotiations.

Treasurer’s Report: Mr. Kellett reviewed the Treasurer’s Report and bills, mentioning that the municipal appropriation reflects the revised budget we submitted and that the ‘Room Rent’ was unexpectedly high due to a single request for a commercial use. The water bill includes the tenants’ reimbursement, and the Friends funded the purchase of the Pro Quest database. Ms. Thompson moved to approve the Treasurer’s Report, to pay the new bills received from March 1-11, 2010, and to ratify the payment of bills received and paid from February 17-28, 2010. Mrs. Orfan seconded the motion, which carried by a unanimous roll call vote.

Committee Reports: none. Because at least two board members will probably miss the scheduled April meeting, Mrs. Wallace will look for another date so that all board members can be present to discuss and decide on the foundation.

Communications: The library received anniversary congratulations from Senator Kip Bateman and Assemblywoman Denise Coyle.

Old Business: The lighting project **IS COMPLETE!!! TA-DA!** We will send the Borough Council a message of thanks. No news on the energy audit. The carpet cleaning will be coordinated with possible changes to the youth area carpeting.

New Business: Mrs. Wallace reminded that we will begin Ms. Brodsky's evaluation in April.

There being no further business, at 6:08 p.m. Ms. Thompson moved that the meeting adjourn. Mr. Kellett seconded the motion, which carried.

Respectfully submitted,

Terry A. Thompson
Secretary