

**Minutes of Board of Trustees Meeting  
Bernardsville Public Library  
September 15, 2009**

**Attendance:** Russ Giglio, and Maribeth Southworth were absent. Tom Shea, President of Friends of the Bernardsville Public Library (“Friends”) and Karen Brodsky, Executive Director, Bernardsville Public Library, were also present.

Stephanie Wallace called the Board of Trustees (“Board”) meeting to order at 5:32 p.m. and read the Open Meeting Notice.

**Public Participation:** Mr. Shea reported that the Friends have begun the annual fundraising campaign. He will speak at the NJLA meeting in exchange for a workshop to be given by NJLA at the Bernardsville Library, for a cost savings of \$400.

**Minutes:** Stephanie Wallace moved approval of the minutes of the August meeting as presented. Donald Burset seconded the motion, which carried.

**Director’s Report:** Ms. Brodsky presented highlights and additions to her written report, as follows:

Linda Sexton has joined the staff as Readers’ Services Assistant.

The carpets are in need of cleaning (cost: approximately \$866). The Board gave Ms. Brodsky approval to present the matter of funding to the Friends for consideration.

The schedule of proposed 2009 library closings was reviewed. Mrs. Wallace made a motion to accept the schedule as presented. Mr. McCrossan seconded the motion, which carried.

**Treasurer’s Report:** Mr. Kellett reviewed the Treasurer’s Report. He announced that, with the help of Mr. McCrossan, he has obtained an interest rate of 2.3% for library funds. The Statement of Accounts, August 31, 2009, reflects the change of library assets to the Peapack Gladstone Bank. Mrs. Wallace moved to approve the Treasurer’s Report, to pay the new bills received from September 1 to September 15, 2009, and to ratify the payment of bills received and paid from August 19 to August 31, 2009. Mr. McCrossan seconded the motion, which carried by a unanimous roll call vote.

**Committee Reports:** Finance, Personnel, Policy, and Long Range Planning did not meet. Foundation Research will meet Wednesday, September 23, 2009.

**Communications:** Mrs. Wallace read Thank You notes received from Shelley Jones, Karen Brodsky, and Michaele Casey.

**Old Business:** Ms. Brodsky reported that the Electrical Inspector found that changes must be made to the existing lighting system cables. These changes will be made over two business days (undetermined at this point) during which the library will be closed. An energy audit will be conducted in late September 2009.

**New Business:** There was no new business.

There being no further business, Mr. Buset moved that the meeting adjourn at 6:00 p.m. Mr. Kellett seconded the motion, which carried.

Respectfully submitted,

Lucy J. Orfan