

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
September 15, 2015**

**Attendance:** President Terry Thompson, Patrice Cummings, Richard Diegnan, Lucy Orfan, and Frances Wood were present. Michael de Poortere, Mark Krook, Skip Orza, Kevin Sooy and Valerie Zanardi were absent. Pat Kennedy-Grant, representing the Library Director, and Roni Larini of the Friends were also present.

President Terry Thompson called the meeting to order at 5:34 pm and read the Open Public Meeting Notice, followed by the Pledge of Allegiance and roll call.

**Minutes:** The August 18, 2015 minutes were accepted after the correction of a minor spelling error.

**Director's Report:** Mrs. Kennedy-Grant presented the written report in the absence of Director Judge.

**Treasurer's Report:** President Terry Thompson presented the Treasurer's Report in the absence of Treasurer Mr. Krook, reporting that there was no unusual activity. A discussion ensued about the amount of money allocated for e-books and whether the provider 3M was satisfactory. The Board urged person-in-charge, Mrs. Kennedy-Grant, to investigate the matter. Mr. Diegnan moved to approve the Treasurer's Report, to pay the new bills received from September 1, 2015 – September 15, 2015 and to ratify the payment of bills received and paid from August 18, 2015- August 31, 2015. Mrs. Cummings seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** No report.

**Personnel Committee:** No report.

**Policy Committee:** No report.

**Long Range Planning:** No report.

**Communications:** None.

**Old Business:** None.

**New Business:** Dr. Orfan moved that two Dell Optiplex GX520 computers be decommissioned. Mr. Diegnan seconded the motion which carried by unanimous vote.

**Public Participation:**

**Friends of the Library:** Mrs. Larini reported that the Ice Cream Social was attended by over 100 people. She announced that the Author's Luncheon will be held September 29, 2015, the Octoberfest at the Vine Restaurant will be held October 18, 2015, and Bingo will be held November 13, 2015. A bookmark has been created to advertise the Author's Luncheon and the Octoberfest.

**Bernardsville Library Foundation:** No member was present.

**Executive Session:** A motion was made to go into Executive Session by Mrs. Cummings and seconded by Mr. Diegnan. Motion carried and the Board went into Executive Session at 6:02 pm. Mrs. Cummings made a motion to go out of Executive Session at 6:26 pm. The motion was seconded by Mr. Diegnan and carried. Executive Session ended at 6:27 pm.

President Terry Thompson adjourned the meeting at 6:30 pm.

Respectfully Submitted,

Lucy J. Orfan, Acting Secretary