

**Minutes of the Board of Trustees Meeting
Bernardsville Public Library
January 17, 2017**

Attendance: In Attendance: Patrice Cummings, Skip Orza, Valerie Zanardi, Terry Thompson, Lucy Orfan, Mark Krook, the Mayor's alternate, Michael dePoortere (arrived at 5:44 PM), and Richard Diegnan were present. Frances Wood was absent. Shura Arnold, Library Director was present. Leslie Brown-Witt from the Foundation and Nancy Verduin from the Friends were also present.

President Terry Thompson called the meeting to order at 5:33 pm and read the Open Public Meeting Notice, followed by roll call.

State of the Library: Ms. Thompson gave a brief overview. The "state" is good and looking up.

Minutes: The December 14, 2016 meeting minutes were approved without amendment.

Board Reorganization: The Oath of Office was signed by all returning re-appointed members. Dr. Orfan presented the Nominating Committee's officer slate for the coming year. There were no further nominations. Dr. Orfan made a motion that the slate of Officers be moved into nomination, and the motion was seconded by Ms. Zanardi. The slate was voted in by a unanimous voice vote. It was also decided that all the committee assignments will remain the same for 2017.

Director's Report: Ms. Arnold presented a brief overview.

Treasurer's Report: Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. We finished 2016 under budget on both expense and income. Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from January 1, 2017 – January 17, 2017 and to ratify the payment of bills received and paid from December 14, 2016 – December 31, 2016. Mr. Diegnan seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance Committee: Did not meet. There is a scheduled meeting with the Borough Budget committee on February 1st at which time we will be making a proposal for increased Borough funding for 2017.

Policy Committee: Did not meet.

Personnel Committee: The Library Director's performance review and salary adjustment were finalized.

Planning: Did not meet. Will meet in the upcoming month to review the status of the open items in the current Strategic Plan and reopen the study of the potential re-purposing of the library.

Nominating: The Nominating Committee was terminated by a unanimous voice vote.

Communications: Two pieces were circulated. One was a thank you note from the MLK Youth Center for our latest book donation and the other was a note from a contributor.

Public Presentations: Nancy reported on the upcoming Friends sponsored events. She lets us know that the Friends have already surpassed last year's number of donors and contribution amounts. Leslie updated the Board on their recently held Foundation Board elections and their current financial status. The Foundation ended the year in solid financial condition.

Old Business: None.

New Business: Mr. Krook moved to approve the proposed Resolutions; Mr. Orza seconded the motion.

The resolutions were appointing Ms. Arnold as the library's purchasing agent and contracting officer, appointing Nisivoccia LLC to audit the library and to appoint Peapack Gladstone Bank as the library's bank. .The motion was carried by a unanimous roll call vote.

Executive Session: No Executive session was needed.

The meeting was adjourned by Ms. Thompson at 6:29 PM.

Respectfully Submitted,

A.Q. Orza II