

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
January 9, 2018**

**Attendance:** In Attendance - Patrice Cummings, Terry Thompson, Lucy Orfan, Skip Orza, Mark Krook, Frances Wood and Richard Diegnan were present. The mayor (or his alternate) was absent. Shura Arnold, Library Director and Nancy Verduin from the Friends were also present.

President Terry Thompson called the meeting to order at 5:33 pm and read the Open Public Meeting Notice, followed by roll call.

Mr. Diegnan was re-appointed to the Board and took his oath of office.

**Election of Officers:** Dr. Orfan moved to accept the Nominating Committee's slate for the 2018 Officers of the Board of Trustees. Mr. Diegnan seconded the motion. No other nominations were made and the current officers were re-elected by a unanimous voice vote.

**Minutes:** The December 19, 2017 meeting minutes were approved as submitted with one minor correction.

**Director's Report:** Ms. Arnold presented a brief overview of her report.

**Treasurer's Report:** Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. Our income and expenses for 2017 were within 3% of our original budget.

Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from January 1, 2018 – January 9, 2018 and to ratify the payment of bills received and paid from December 19, 2017 – December 31, 2017. Mr. Orza seconded the motion, which carried by a unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** Did not meet. Will update the presentation they plan on making to the Borough Council Finance as soon as possible.

**Policy Committee:** Did not meet.

**Personnel Committee:** Met with the Library Director to review her annual performance review.

**Planning:** Did not meet.

**Public Presentations:** The Friends of the Library are working on their next fundraising event. They received over \$40,000 in 2017 for their annual campaign. The Friends recently elected two

new board members. The Foundation generated over \$66,000 in contributions for 2017.

**Communications:** Two pieces from patrons. One asked that we post our hours of operation on the front door.

**Old Business:** None.

**New Business:** Mr. Krook moved the approval of Board resolutions reauthorizing the Library Director as Purchasing Agent, approve Professional appointments and approve our authorized banks. The motion was seconded by Ms. Cummings and it passed by a unanimous roll call vote.

The meeting was adjourned by Ms. Thompson at 6:16 PM.

Respectfully Submitted,

A.Q. Orza II