

**Minutes of the Board of Trustees Meeting
Bernardsville Public Library
March 20, 2018**

Attendance: In Attendance - Skip Orza, Valerie Zanardi, the mayor's alternate, Thomas O'Dea (arrived at 6:03 pm), Terry Thompson, Mark Krook, and Richard Diegnan present. Patrice Cummings, Frances Wood and Lucy Orfan were absent. Shura Arnold, Library Director was also present. Leslie Brown-Witt from the Foundation and Nancy Verduin from the Friends were also present.

President Terry Thompson called the meeting to order at 5:34 pm and read the Open Public Meeting Notice, followed by roll call.

Minutes: The February 20, 2018 meeting minutes were approved as submitted.

Director's Report: Ms. Arnold presented a brief overview.

Ms. Zanardi moved to compensate the salaried employees who worked overtime during the last snow storm. Mr. Diegnan seconded the motion which passed by a unanimous voice vote.

Treasurer's Report: Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items.

Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from March 1, 2018 – March 20, 2018 and to ratify the payment of bills received and paid from February 20, 2018 – February 28, 2018. Ms. Zanardi seconded the motion, which carried by unanimous roll call vote.

Committee Reports:

Finance Committee: The committee met just prior to the Board meeting. The Borough allocation to the library has increased in their preliminary budget. The committee has revised the 2018 budget to reflect that increase.

Mr. Krook moved to approve the revised 2018 budget. It was seconded by Mr. Diegnan and carried by a unanimous roll call vote.

Policy Committee: Did not meet.

Personnel Committee: Did not meet.

Planning: Did not meet.

Communications: We received an anonymous note regarding the use and playing of certain types of video games in the library. It was decided that the Policy committee will meet to discuss this before the next meeting.

Public Presentations: The Friends will sponsor a miniature golf course event in the library next February. The Foundation's upcoming fundraising events were discussed.

Old Business: None.

New Business: We discussed the current situation with the English as a Second Language (ESL) program. The program needs a new coordinator and source of funding.

Executive Session: None.

The meeting was adjourned by Ms. Thompson at 6:44 PM.

Respectfully Submitted,

A.Q. Orza II