

**Minutes of the Board of Trustees Meeting
Bernardsville Public Library
April 16, 2013**

Attendance: John La Duc, Lucy Orfan and Maribeth Southworth were absent. Karen Brodsky, Executive Director, Bernardsville Public Library; Roni Larini, President of the Friends of the Bernardsville Public Library (“Friends”); and Councilman Michael dePoortere were also present.

President Donald Burset called the Board of Trustees (“Board”) meeting to order at 5:30 p.m. and read the Open Meeting Notice, followed by the Pledge of Allegiance.

Minutes: Terry Thompson moved to approve the minutes of the March 19, 2013, meeting with one correction, seconded by Patrice Cummings and carried. Mr. Burset moved to reopen the approval of the January 15, 2013, minutes and to correct the amount shown in the text of the minutes for the Hurricane Sandy reserve to \$14,100.00, the amount shown in the Treasurer’s Report as requested by the auditor. Ms. Thompson seconded the motion, which carried.

Director’s Report: Ms. Brodsky mentioned some highlights:

- Inventory projects update – 1484 items are missing, many of them magazines. Board members suggested an ad in the Courier-News and a posting on the borough web site.
- The cherry tree acceptance ceremony will be held at the library from 5-6 pm on Friday, June 7.
- The READ poster initiative, started with Borough Council members for National Library Week, has been a success, with follow-ups possible during the summer Reading Program and Library Card month in September.
- “Watermarking” the historic photographs (Crater collection) before displaying on the web site. Ms. Brodsky presented the view of the Local History volunteers, and also her own, with respect to exhibiting photographs on the web site. The Board agreed that the photographs should be displayed, and selected a preferred watermark (to prevent a picture from being downloaded directly from the website; there are arrangements in place to make copies of the pictures available to interested parties). Ms. Brodsky will take the Board’s views back to the Local History volunteers.

Treasurer’s Report and Bills: In Mr. La Duc’s absence, Ms. Brodsky presented the Treasurer’s Report. We are still not working against a budget but that there is nothing unusual about the month’s performance, the financial statements or the bills. She noted that Ryan Webber has been included in the license for BookWare, in his role as a Technical Services Assistant, and that we are selling inexpensive ballpoint pens at the desk. Mrs. Cummings moved to approve the Treasurer’s Report, to pay the new bills received from April 1-16, 2013, and to ratify the payment of bills received and paid from March 14-31, 2013. Mike Gouldin seconded the motion, which carried by unanimous roll call vote.

Committee Reports: no committees met during the month; however, both Personnel and Policy will be meeting before the next Board meeting. Also, there will be a three-way meeting (Friends, Foundation and Board) before the next Board meeting.

Public Participation:

For the Friends, Mrs. Larini said that there are plans for a fundraiser in the fall; the next “Sundays at 3” concert is on April 28; on May 1 the Friends will honor their junior volunteers, and last but not least, that the annual Volunteer Luncheon is set for May 17.

Mr. dePoortere expressed his interest in the historic photographs collection and suggested that their display on the website might draw people in to the library to view the collection. He mentioned some of the architecturally important sites in Bernardsville.

Communications: Letters were included in the Board package. Ms. Brodsky reminded of the upcoming service anniversaries.

Unfinished Business: none.

New Business: Peter Miller said that he had not yet contacted the incoming superintendent to ask if she wanted to serve on the Board, or to delegate the duty, but that if the choice was to delegate, Nancy Hunter had expressed her interest. Board members expressed their regret at Mr. Miller’s retirement and said what an asset he has been to the Board.

At 6:25, Ms. Thompson moved to go into executive session to discuss a personnel matter. Mr. Gouldin seconded the motion, which carried. At 6:55 the meeting returned to public session. Mr. Miller left the meeting.

New Business, cont’d: Mr. Buset reminded that there will be a farewell reception for Peter Miller on June 13, 5-9 p.m. at the Old Mill Inn.

At 6:57 p.m., Ms. Thompson moved to adjourn, seconded by Mr. Gouldin and carried.

Respectfully submitted,

Terry A. Thompson, Secretary