

**Approved Minutes of the Board of Trustees Meeting
Bernardsville Public Library
March 18, 2014**

Attendance: All trustees were present except Donald Buset and Maribeth Southworth. April Judge, Executive Director, and Roni Larini, President of the Friends of the Library, were also present.

President Terry Thompson called the meeting to order at 5:30pm and read the Open Meeting Notice, followed by the Pledge of Allegiance and roll call.

Minutes: The February 18, 2014 minutes were accepted with one minor correction.

Director's Report: April Judge referred to her written report and then provided an update on the donated memorial garden project, the hiring of Susan Lark and Laura Shabazz as Readers' Services Assistants, and the decision to be made in April or early May on the Youth Services position. She added that the library poetry event will be held immediately following the April 22, 2014 Board meeting, so a timely end to the Board meeting is important.

Treasurer's Report: Mark Krook presented the Treasurer's Report, noting specific items in the budget with the reminder that certain items are somewhat "seasonal" and do not occur regularly. Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from March 1 - 18, 2014, and to ratify the payment of bills received and paid from February 19 - 28, 2014. Patrice Cummings seconded the motion, which carried by unanimous roll call vote.

Committee Reports: No committees met during the past month. Terry Thompson noted that the Policy, Personnel and Finance Committees need to meet. She commented that library space repurposing, in particular, must be addressed.

Public Participation: Roni Larini, President of the Friends, mentioned future fundraisers, including the possibility of trying Bingo one time to see how it goes. Terry Thompson added that the Foundation's Homes of Distinction is coming up on March 30, 2014.

Communications: April Judge mentioned one Thank You note.

Old Business: None.

New Business: Roni Larini stated that the Friends are considering sponsoring a Mother/Daughter Tea. The Board encouraged pursuit of this idea. April Judge noted that since the library will be closed Friday, July 4, 2014 and Sunday, July 6, 2014, she recommended closing the library on Saturday, July 5, 2014. Craig Lawrence moved the motion, Patrice Cummings seconded, and it carried by unanimous vote. April Judge recommended that the library be closed the last Sunday in June 2014. Craig Lawrence moved the motion. Mark Krook seconded the motion, which carried by unanimous vote. April Judge also noted that she plans to study the library hours of operation (using a people counter to track traffic) in order to determine

how best to serve the public. The possibility of opening and closing one hour earlier will be addressed.

Terry Thompson adjourned the meeting at 6:10pm.

Respectfully Submitted,

Lucy J. Orfan, Secretary