

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
October 21, 2014**

*Approved by the Board of Trustees, November 18, 2014*

**Attendance:** In Attendance- President Terry Thompson, Patrice Cummings, Richard Diegnan, Craig Lawrence, Lucy Orfan, Skip Orza, and Valerie Zanardi. Mark Krook and Frances Wood were absent. April Judge, Executive Director, Roni Larini of the Friends of the Library, and Joan Contess of the Foundation were also present.

President Terry Thompson called the meeting to order at 5:15 pm and read the Open Public Meeting Notice, followed by roll call.

Stewart Fife of Library Interiors, Inc. presented a proposal for repurposing the space in the library. He addressed issues and concerns and included rough estimates of the various costs.

**Minutes:** The September 16, 2014 minutes were accepted as presented.

**Director's Report:** Ms. Judge presented her written report and briefly noted that things are going smoothly: "One Book Bernardsville" is near conclusion, "Stories Around the Campfire" is scheduled for October 28, and the 2015 library budget is being planned.

**Treasurer's Report:** In the absence of Mr. Krook, Ms. Thompson presented the Treasurer's Report, stating that everything is "on track." After a brief discussion, Mrs. Orfan moved to approve the Treasurer's Report, to pay the new bills received from October 1, 2014 – October 21, 2014 and to ratify the payment of bills received and paid from September 17, 2014- September 30, 2014. Mr. Lawrence seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** No report.

**Personnel Committee:** No report.

**Policy Committee:** No report.

**Long Range Planning:** No report.

**Communications:** A Thank You note from an artist who displayed her work at the Library was acknowledged.

**Unfinished Business:** None.

**New Business:** (a) Proposed Closing Dates for 2015 were discussed briefly but then tabled for consideration at a later date. (b) Proposed Board Meeting Dates for 2015 were discussed with the conclusion that the Board usually meets on the third Tuesday of each month so the

September meeting date will be September 15, 2015. Ms. Thompson made the motion to accept the meeting dates as amended, Mr. Diegnan seconded, and the motion carried unanimously.

**Public Participation:**

**Friends of the Library:** Ms. Larini reported that the September 30, 2014 Author's Luncheon was a success, the November 22, 2014 Tea at the Library is the next fundraising event, and the Bingo fundraiser scheduled for November 14, 2014 has been cancelled. She added that a reorganization meeting will be held on Wednesday, November 5, 2014 beginning at 7 pm.

**Bernardsville Library Foundation:** Joan Contess asked that everyone in the Library "Family" help in the effort to identify donors for their major fundraising campaign. Leslie Brown-Witt will host the next Foundation meeting on Monday, November 3, 2014 at her home.

**Executive Session:** A motion was made to go into Executive Session by Ms. Thompson and seconded by Mr. Lawrence. Motion carried and the Board went into Executive Session at 6:50 pm. Mrs. Cummings made a motion to go out of Executive Session at 7:00 pm. The motion was seconded by Mr. Lawrence and carried. Executive Session ended at 7:01 pm.

Ms. Thompson adjourned the meeting at 7:02 pm.

Respectfully Submitted,

Lucy J. Orfan, Secretary