

**Minutes of the Board of Trustees Meeting  
Bernardsville Public Library  
November 11, 2015**

**Attendance:** In Attendance-, Lucy Orfan, Patrice Cummings, Skip Orza, Valerie Zanardi Terry Thompson, Mark Krook, and Richard Diegnan (arrived at 5:33 PM), were present. Frances Wood, Kevin Sooy (and his alternate, Michael dePoortere) were absent. Anne Meany, Interim Library Director was present. , Leslie Brown-Witt from the Foundation and Nancy Verduin from the Friends were also present for the second half of the meeting.

President Terry Thompson called the meeting to order at 5:30 pm and read the Open Public Meeting Notice, followed by roll call.

**Minutes:** The October 20, 2015 meeting minutes were approved without amendment.

**Director's Report:** Ms. Meany presented a brief overview.

**1<sup>st</sup> Executive Session:** Ms. Thompson moved to go into executive session to discuss personnel matters. Motion was seconded by Ms. Cummings. All voted in favor. We went into Executive session at 5:35 PM.

We returned to the public session at 6:16 PM.

**Treasurer's Report:** Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. There were no outstanding items. We continue to be under budget on the expense side. Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from November 1, 2015 – November 11, 2015 and to ratify the payment of bills received and paid from October 20, 2015 – October 31, 2015. Ms. Cummings seconded the motion, which carried by unanimous roll call vote.

**Committee Reports:**

**Finance Committee:** Did not meet.

**Policy Committee:** Did not meet.

**Personnel Committee:** Met the previous week for 3 ½ hours. Review some staff issues and will be having a follow up meeting next week. .

**Planning:** Did not meet.

**2<sup>nd</sup> Executive Session:** Ms. Zanardi moved to go into executive session to discuss personnel matters. Motion was seconded by Mr Krook All voted in favor. We went into Executive session at 6:29 PM.

We returned to the public session at 7:02 PM.

**Communications:** None

**Old Business:** None.

**New Business:** None

**Public Participation or Comments:**

**Friends of the Library:** Next Bingo night is scheduled for this Friday, November 13<sup>th</sup>. Next round of solicitation letters will be going out shortly. Still looking for new board members.

**Bernardsville Library Foundation:** Their 2015 fundraising appeal has begun. This year they have raised over \$121,400. so far. They are searching for a volunteer to head their major donor program.

**3<sup>rd</sup> Executive Session:** Dr.Orfan moved to go into executive session to discuss personnel matters. Motion was seconded by Ms. Zanardi . All voted in favor. We went into Executive session at 7:25 PM.

We returned to the public session at 8:07 PM.

The meeting was adjourned by Ms. Thompson at 8:16 PM.

Respectfully Submitted,

A.Q. Orza II