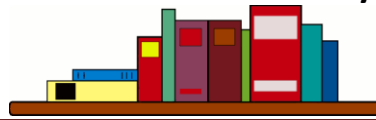


Friends of the Bernardsville Public Library Board of Directors



OCTOBER 15, 2018 MINUTES

Attendance: Nancy Verduin, Bob Baker, John Bertoni, Jamie Bertoni, Amy DeMilt, Alexandria Arnold, Jerry Clark, Patrice Cummings (BOT), Nancy Goguen, Steve Autenreith, Pam Isenburg, Steve Autenreith, Pat Carroll, Karl P.

Absent: Lori Pakrul, Deb Heimerl, Shikha Mayer, Dan Lincoln, Shawn Reischmann, Dennis D.

President- Nancy-

Welcome David Larkin new potential member. New to town, frequent user, looking to become involved in the library. Nancy nominated Dave for the committee. Seconded - David now a member of the board.

Meet in December for mini golf, proposed 12/5/2018 - agreed
2019 calendar 1/2/19 agreed proposed date

Vice President- John

Report from the Foundation A packet is together and packet Look Book is ready to go out – still planning September 2019 event.

Recording Secretary- Amy

Sept minutes approved

Correspondence – Nancy G. no new correspondence

Treasurer's report- Bob Baker

Income was not booked for the month of September. More checks have come in, Girl Scouts sold food and sent check for \$600. Perhaps have them come for a bake sale or decorate for mini golf. Wood shop has offered to do four holes of obstacles – would be great if we can have Girl scouts participate.

Expenses gave \$2767 for programs to library \$31K given, budgeted \$43k. Will hit \$40k for donations? Anticipated to do so by Christmas. 5% cash, 50% bond remainder stocks. Will move money from Bingo so that we can keep some money in debit account for immediate spend. \$15k-20k in checking account good.

Madeline has list of donors from September 1 to this year 9/18. March will revise and do jointly with Foundation.

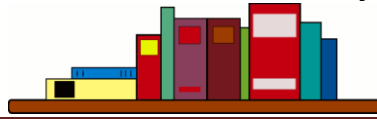
Library Update- Shura Arnold

Trunk or Treat and fall bash coming up advertised in town. Residents were evacuated 9/27 to library when active shooter in Bernardsville. Resolved no injuries and community room engaged.

Trash disposal area will be improve.

Items funded by Friends – Frick museum pass will be dropped only used 8 times, cost of \$700. Having trouble getting traction on museum passes, perhaps some publicity for these passes.

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Reports by committee chairs-

Nominating- Shikha/ Nancy G

Nomination of new board member- David Larkin –accepted.

Finance- Jamie-

Budgeted was presented by Jamie same as last year.

One category 8% overall increase was for ESL funding. The library seeks supplemental funding. Some categories were moved but not significant.

Program- Dan/ Pat

Sundays at Three 9/23 recap – looked to be well attended 15-17; lot of food left over

Movies recap about 9 people

December Concert ?

Public Relations- **Vacant** (Pam, Nancy G, Madelyn, Bob, Denis, Shikha)

National Friends of the Library week- Oct. 21-27, 2018

- Book in a Jar- 2 jars with shredded books
- Golden tickets- 100 prizes in picture books – for readers there will be 100 tix in various books – up for a week.
- Low key good fun
- Bookmarks and flyers will be put out

Campaign subcommittee- ready for print by last week of month; at printer going out by last week of the month

Volunteer Recognition- Lori- Quiet until December events; anticipate goodie bags next meeting

Public Comments

Board of Trustees- Patrice – budget season. Committees meeting monthly then budget is being presented tomorrow. New rule in state of NJ re: personnel time computing – to be worked out, may impact budget a bit. Hoping that the budget will be met by friendly ears.

Old Business/New Business - none

Mini Golf discussion- (Nancy/Jerry/ Karl/Dan/Bob/Debbie)

As of 10/12:

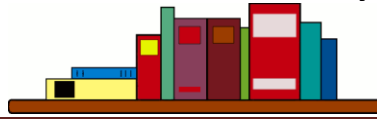
13 holes sponsored (plus 2 who have not confirmed hole or auction) \$6,500

11 prize sponsors (or 12) value \$1,000 or so. \$1,100

One new sponsor – Regent Atlantic will sponsor a hole

2 holes are either prizes or sponsors

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Cost avoidance-

- 1 food- Plaza Tikel
- 1 potential for wine/ beer if we get approvals
- 1 printing (cost avoidance) started update to score card – discussion of horizontal verses vertical
- 1 advertising (plus we have two ads for the Bville news)
- 1 hotel for vendor (2 nights)

Pending final yes

- Shoptite- hot dog cart perhaps – said to return in January
- Starbucks- coffee/tea- adult event very excited need confirmation back
- Dunkin Donuts/coffee- family day very excited

Pending:

- Monterey Gourmet- Appetiser or dessert trays- adult night ??
- Coke distributor will hear in next 24 hours.
- Pretzel Factory
- Mondelez

USGA will be doing two displays and will be doing the 18th hole (hole design for Rich D) and will also provide goods for baskets.

Committee work- need one person to take the lead (call meetings, recaps, etc) to keep each committee moving

Vendor has the floor plan

Publicity

- Advertisement for Collection Mag is approved for Nov edition, will plan to us same ad for B Ville news
- Received template for floor plan. Working on updates.
- Will need to see if B Ville Print will print score card- in draft status

Hole design:

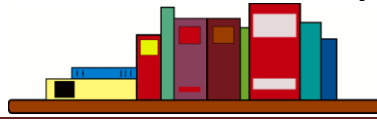
- USGA will design the 18th hole- Rich Diegnan's sponsoring the hole
- We have commitment from the school to do 4 holes worth of obstacles

Adult night

- 1 restaurant
- 2 potential for wine/beer
- Approval for alcohol
- 2 drink coupon
- No additional sale of alcohol
- ABC application will be submitted to department of law and public safety

No one signed up for teen night-

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Teen night food

Two remaining vendors for food adult night

Should we do pre-sign up for an idea of who is coming.

Probably would be a good idea to preregister for food and organizing entry

Already has it pre-populated for events at library.

If more folks than anticipated we will need to purchase food.

Other items

Golf hole design committee – have our assigned holes.

Floor plan from to figure out what hole would look like.

Vendor will be responsible for their own items – if they want prop or poster they will be responsible.

Coupon book

Food coupons

Staffing teen night

Need the layout and what the corporate hole folks provide.

Bob will talk to the Boy Scouts/Cub Scouts re service and helping out here.

Next board of Directors:

11/7/2018-annual meeting (whole room) 7:00 PM

12/5/2018- specifically golf updates