

Friends of the Bernardsville Public Library Board of Directors  
November 1, 2017 Minutes

Attendance: Tim Coleman, Jamie Bertoni, Roni Larini, Shikha Meyer, Sarah Glazar, Pat Carroll, Jerry Clark, Lori Pakrul, Shura Arnold, Amy DeMilt, Maria Myers, Nancy Verduin, Bob Baker, Steve Autenrieth, Nancy Goguen, Nancy Verduin, Deb Heimerl, Sean Reischmann, Ed English, Denis Dooley, Mark.... Absent: Terry Thompson, Joanne Kavanaugh, John Bertoni, Dan Lincoln, Leslie Brown Witt

## **I. ANNUAL MEETING**

- Nancy Verduin presented Ed English with an inscribed dedicated photography book as a token of gratitude for Ed's committed service on behalf of the Friends.
- Nancy Verduin - Remarks and thank yous extended to committed volunteers Sarah Glazar, Joanne Kavanaugh and Roni Larini who are rolling off the Board this term. In recognition of Roni's extended years of service, including her past Presidency, the Friends will be purchasing a children's book which will recognize her efforts.
- Nominating committee - Shikha nominated Jerry Clark to the Board; Nancy G. will co-chair committed with Shikha. Two spots open, request that members solicit volunteers. Sean Reischmann is in attendance and has expressed interest in volunteering.
- Presentation of 2018 Budget - Jamie presented proposed budget which has already been vetted and reviewed over past two meetings. 2018 is passed and accepted.
- Conclusion of annual meeting.

## **II. NOVEMBER MONTHLY MEETING**

**President Remarks** Nancy Verduin - recognition of the successful efforts of the fundraising committee and all who supported the Fall Bash.

- 3 lawn signs will be available free from NJLA
- Committee assignments and selection are circulated with request for members to sign up for at least 2 committees
- Amy DeMilt nominated and accepted as Recording Secretary. Minutes of September and October meeting accepted.

**Treasurer's Report** Bob reviewed transfer of \$2,000 from bingo to debit; \$42 from Amazon smile recorded; \$41 from United Way; \$1075 in donations, expecting an uptick from capital campaign; \$4071 to library this past month; \$354 in postage expended, noted will need to move CDs.

**Library update** Shura. With the recent rainstorm roof had some leakage issues, will provide further updates. Patron passes for museums are available. Frick Museum has 2 groups of 2 available. Shura expressed her sincere gratitude for the efforts of the Friends indicating further how amiable the group is. The Friends have made a positive impact on the community evident in the print material, circulation, summer reading programs, DVDs and professional development of the staff. Personal thanks offered on behalf of the library.

### **Review by Committee Chairs**

- **Fundraising** Jamie indicated the Fall Bash netted \$6,661. Noted \$750 donated back on 50:50. Request to return lawn signs.

Sunset Review: perhaps we should consider ambulatory entertainment, e.g. - tarot card reader...We should consider specific invitations to those in attendance, and identified supporters. Somewhat disappointed at the food and setup offered by Bernard's Inn, will consider other locales for next year.

Maria will send out thank you letters, Jamie will forward list.

Capital Campaign letter was mailed.

Mini Golf Discussion - there is a professional company which handles mini golf set up fundraisers in libraries, hand out for review. Essentially premise is that the lion's share of fund raising is through sponsorship of the holes by patrons. Once we have established sponsors we then approach the company who will assist in logistics. Fundraiser would be Friday night - Saturday night with a teen night, family day and adults only on Saturday night. Planning will take at least 4 months and require 100% participation on behalf of the Friends. There was much discussion regarding the feasibility of trying to schedule after early 2018 perhaps March. But since the foundation has traditionally reserved first 6 months of year for fundraising, and Friends have second 6 months this would have to be approved. If we propose to have the event in Fall of 2018 we would need to be fully engaged over the summer. A decision was made to form a subcommittee for further fact finding, branding and definitive decision on dates. Subcommittee comprised of Jerry, Tim and Sean.

- **Public Relations** 20 bookmark entries were submitted, 2 entries chosen as winners, more to come on the identified bookmarks. National Friends of the Library went well. An email will be submitted to the National Library requesting consideration for an award. CDs for the Housebound - Denis reported 5 CD players were given. 20 CDs of varying decades music available. Hospice will use on loan
- **Programs** Dan not present. 17 people were in attendance for the Fences movie and a \$100 donation was received. 12/10 Sundays at Three Concert: Michaela McLain. Dan will be sending reminder out.

**Board of Trustees** Mark indicated that the 2018 budget was prepared as a bottoms up rolling 3 year budget approach with a drawdown on reserves through the budget. Shura and Mark met with Ralph, some of the reserves were cleaned up, with an end result of positioning positively when presented.

Meeting adjourned. Next meeting 1/3/2018