

Minutes of the Board of Trustees Meeting

Bernardsville Public Library

January 22, 2019

Attendance: In Attendance - Patrice Cummings (via phone), John Bertoni (via phone), Valerie Zanardi, Mark Krook, Terry Thompson, Richard Diegnan, Lucy Orfan, and Mary Jane Canose were present. Gretchen Dempsey was absent. Alexandria Arnold, Library Director, Leslie Brown-Witt from the Foundation and Nancy Verduin from the Friends were also present.

President Terry Thompson called the meeting to order at 5:33 pm and read the Open Public Meeting Notice, followed by roll call.

Minutes: The December 18, 2018 meeting minutes were approved as submitted.

Director's Report: Ms. Arnold presented a brief overview of her report. She also noted that the library received a case of chargers for iPhones and androids from the police department, to be used if the library is activated as an emergency heating or cooling center. She also noted the resignation of part-time circulation assistant Erin Bartosh.

Treasurer's Report: Mr. Krook presented the monthly Treasurer's Report. There were no unusual bills or income amounts. Mr. Krook moved to approve the Treasurer's Report, to pay the new bills received from January 1, 2019 to January 22, 2019 and to ratify the payment of bills received and paid from December 19, 2018 to December 31, 2018. Ms. Zanardi seconded the motion, which carried by unanimous roll call vote.

Committee appointments:

Finance: Mark Krook (Chair), John Bertoni, Richard Diegnan, Patrice Cummings

Personnel: Valerie Zanardi (Chair), Terry Thompson, Patrice Cummings

Policy: Lucy Orfan (Chair), Terry Thompson, John Bertoni

Long-range planning: Patrice Cummings (Chair), Mary Jane Canose, Terry Thompson, Richard Diegnan

Committee Reports:

Finance Committee: Mark Krook spoke to Mayor Canose about a meeting with the Borough Finance Committee about the library budget as soon as possible.

Policy Committee: Discussed the gift policy and revised borrowing policy. Both policies will be presented for vote at the February meeting.

Personnel Committee: Met with the Library Director to review her annual performance review.

Planning: Did not meet.

Communications: Ms. Arnold distributed a copy of a letter from Patricia Pavlak, President of the New Jersey Library Trustee Association, which responded to the Bernardsville Library Board resolution emphasizing the importance of funding the statewide delivery service.

Public Presentations: Ms. Brown-Witt spoke about recent contributions and presented the Foundation's year-end financial statement.

Ms. Verduin discussed the upcoming mini golf fundraiser.

Old Business: None.

New Business: Mr. Krook moved the approval of Board resolutions re-authorizing the library director as purchasing agent, approve professional appointments and approve our authorized banks. The motion was seconded by Rich Diegnan and passed unanimously.

The meeting was adjourned by Ms. Thompson at 6:30 PM.

Respectfully Submitted,

Lucy Orfan