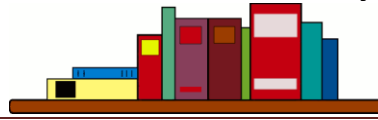


Friends of the Bernardsville Public Library Board of Directors



July 10, 2019
Minutes

Attendance: Nancy Verduin, Dan Lincoln, Bob Baker, Nancy Goguen, Jose Borbolla, Gladis Menare, David Larkin, Pat Carroll, Terry Thompson (BOT), Shura Arnold, Jerry Clark, Jamie Bertoni, Amy DeMilt, Pam Isenberg, Victoria Oliveira (nominee)

Absent: Deb Heimerl, Lori Pakrul, Steve Autenreith, Denis Dooley

I. **President remarks**-Nancy V

Nominating Committee- Nancy G

Presented Victoria Oliveira for nomination to the board; vote on nomination – all in favor - **approved.**

II. **Vice President** – vacant

We are still in need of someone who can assist in the VP spot.

III. **Recording Secretary**- Amy

June Meeting Minutes for submitted for approval – **approved.**

IV. **Correspondence** – Nancy G - none

V. **Treasurer's report**- Bob Baker

May and June; \$150 donations; PayPal, Amazon smile, Sundays at 3, Senior breakfast \$337.

\$1395 investment – all positive.

Slow period for donations. Transferred \$1,000 from bingo into debit for purchases; expense \$4800 quarterly on target.

Recent expenses: Volunteer luncheon, youth award, senior breakfast \$653; \$100+ PO Box;

Bernardsville Print invoices \$200; New mailing list \$320 for fall letter. NJ charitable registration on-line \$90 in addition for 2012 registration – 3 years behind, won't rectify – Bob will chase the \$90.

July on target for library expenditures – doing well in stock market.

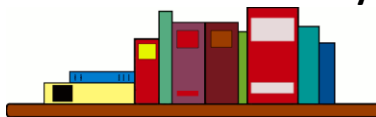
VI. **Library Update**- Shura Arnold

Heading into summer reading program (funded in large part by Friends) big thank you. New telescope donated to library – party from us to debut it – tremendous reception.

Library wings are a bit stuffy – having issues with HVAC, need HVAC techs to get access to determine issue.

Laura Cole has begun as circulation manager in training; Alex McKinsey started yesterday and Nancy Moore next week; Gail youth services intern.

Friends of the Bernardsville Public Library Board of Directors



VII. Reports by committee chairs-

Programs- Dan/ Pat

- a. June senior breakfast 7th- recap – huge success. American Sweethearts did a tremendous job, over 100 people largest crowd ever. Gratitude to all who helped.
- b. June movie recap – Strangers – over 16 attended
- c. July movie – Martian
- d. August movie – new Star is Born
- e. Ice Cream Social August 19 – next up. Penguin will supply complementing story time.
- f. 10/1 Classical guitar

Will discuss PR with PR committee; flyers discussed can do a July and August combo. Promotion would help with the movies.

Consideration of an extra concert or two based on the success (making it 7. Sunday afternoons are usually not an issue, but will need to verify by September).

There is a new Mayor's Cultural Committee – there may be redundancy here per Terry and we need to make sure we are not overlapping. Should probably have someone on the Mayor's Committee to address. We should perhaps look into being a conduit for the Mayor's program.

Item for 2020 budget line \$500 for additional concerts. *Motion for \$500 for additional concerts – approved.*

Fundraising- Jamie/ Debbie – will be scheduled soon – more to come

- a. A Hole Lot of Fun- Feb 8th 2020 Letter sent to 7 of the 2019 hole sponsors. Three have already confirmed for next year: Bernardsville Inn, Elite Taxi & Limo, Ludlow, plus the Friends hole (4 of 18 holes)
- b. Campaign subcommittee meeting
 - a. Draft of letter attached for review/comments
 - b. Purchased in mailing list

Soliciting comments on draft letter asked to be forwarded. New mailing list will be sorted with old and scrubbed.

Public Relations- Subcommittee met (Bob, Pam, Nancy G, Gerry, Jose, Gladis, & Nancy V) – met earlier today:

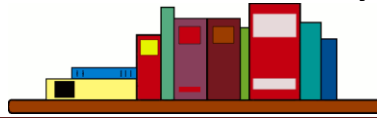
1. Purchase a generic sandwich board to use with upcoming movies 4 each- this week Sunday at 3 concert with URL and FB for more information.
2. Purchase a generic sandwich board to use with upcoming concerts 4 each

*Proposal for purchase \$250 all 8, motion made **and approved***

3. Flyers for concerts, including in Spanish
4. Quarterly bookmarks with upcoming events (save the date for movies/concerts/etc) or mini flyers to give out at each concert/movie for upcoming events.
5. October Friends of the Library event planning
6. Newsletter article due August 1

Nominating- Nancy G

Friends of the Bernardsville Public Library Board of Directors



Still looking

- PR Chair
- VP position

Finance- Dave and Gerry – working on 2020 budget

Volunteer Recognition- Lori - nothing

Public Comments

Board of Trustees- Terry – eventful couple of weeks – (i) staff appreciation breakfast and then (ii) Pat Kennedy-Grant’s retirement – busy. Waiting for library construction bond to get up and approved for applications. Library will be applying to replace the front and rear door with handicap accessible buttons. While ADA accessible, this would make it easier.

Foundation- Leslie

- Planning for wine event 9/27 at the USET - \$85/head in advance – not yet on sale.
- Friends will again donate a lottery basket (Pat)- Please bring donation to August meetings if you have not already donated \$5 per.

Next board of Directors: August 7

Friends of the Bernardsville Public Library Key Dates 2019

Meetings: 9/4/2019 10/2/2019 11/6/2019 (7 pm annual meeting, full room)

Concerts:

March 24 Forever Ray
April 28 Viva Vallenato! Folk Music of Colombia
November 3, Flamenco Guitar
October 13 or December 8 Bell Choir

June 7 Senior’s day

National Volunteer Week celebration: May 6th

Ice Cream Social: August 19

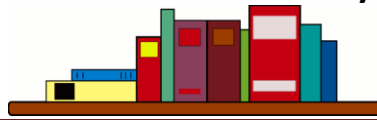
Annual Campaign: October 2019

National Friends of the Library Week: October 19-26

Meeting agenda topic key dates:

- August
 - Finance-Initial Budget development
 - Fund raising update
 - Develop and finalize annual letter- underway
 - Finalize campaign details/ letter/listing- underway
- September
 - Finance- Preliminary Budget 2019 presented
 - Nominating committee- initial discussion officers and committee chairs for 2019
 - Public Relations- Newsletter Nov/Dec (this is the annual letter)

Friends of the Bernardsville Public Library Board of Directors



3. October
 - Finance- Budget 2019 finalized
 - Campaign letter sent
 - Friends week celebration
 - Nominating committee- officers and committee chairs for 2018 finalized
4. November
 - Annual meeting
 - Budget approval
 - Committee Chair/Officers
5. December
 - Mini Golf meeting only

Current 2019 Committee Assignments/Task Forces

Finance	Fundraising	Nominating	Programs/ Movies	PR/ National Friends	Volunteer	Campaign
David Larkin (co chair)	Jamie Bertoni	Nancy Goguen	Dan Lincoln	Vacant	Lori Pakrul	Lori
Gerry O' Donovan (Co Chair)	Debbie Heimerl *Co chair- correspondence	Steve Autenrieth	Steve Autenreith	Bob Baker	Debbie Heimerl	Nancy
Bob Baker	Steve Autenrieth	David Larkin	Pat Carroll	Jose Borbolla-Escoboza	Denis Dooley	Debbie
Debbie Heimerl	Pat Carroll			Gladis da Silva-Menare		
Amy DeMilt	Jerry Clark			Nancy Goguen		
	Amy DeMilt			Pam Isenburg		
	Nancy Verduin			Gerry O' Donovan		
				Nancy Verduin		

Note: Dan & Gerry are available for any committee for posting flyers.
 Dan is on the donations task force with the Foundation and library
 Pam is assisting in attending the Foundation meetings.