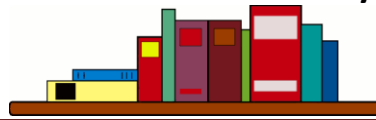


# Friends of the Bernardsville Public Library Board of Directors



January 8, 2020  
Meeting Minutes

**In attendance:** Shura Arnold, Steve Autenrieth, Bob Baker, Jamie Bertoni, Pat Carroll, Jerry Clark, Patrice Cummings, Gladis da Silva-Menare, Amy DeMilt, Nancy Goguen, Debbie Heimerl, Pam Isenburg, Dan Lincoln, Gerry O'Donovan, Victoria Oliveira, Lori Pakrul, Jose Porbolla-Escoboza, Nancy Verduin.

**Not in attendance:** David Larkin

President remarks- Nancy

Committee assignments 2020- Advise of any changes  
Thank you to Shura for cookies and crackers for the concert in December  
Sending operating manual to committee chairs for updates

**Nominating Committee-** Nancy G

Present & vote on: Gladis and Jose as co- chairs of public relations

**Vice President Remarks-** Vacant

Nancy G will run meetings in Nancy V's absence  
Pam will attend Foundation as warranted  
Pat will be back up for Amy for minutes

Recording Secretary- Amy

November minutes submitted and accepted

**Correspondence –** Nancy G

Noted to Denis

Thank you note from Navesink Brass band – indicated they would like to come back. Highest donation we have received.

**Treasurer's report-** Bob Baker [2 months]

2 month report \$29,487 in donations; \$2,200 matching; \$373 PayPal; \$3,000 golf sponsorship; \$3,300+ dividend

\$3,571 campaign costs (bit more bought a new list – will be good for 3 years); postage higher; paper, etc.did more letters)

Stock market has been very good up \$56,901

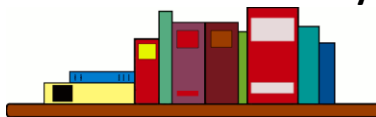
\$125,000 total public support

Almost up to \$500,000 in assets

Year over year we have about 200 donors annually

**Library Update-** Shura Arnold

## Friends of the Bernardsville Public Library Board of Directors



Refresh of Youth Services area is complete.

**Important date – 20<sup>th</sup> anniversary March 1 2-5pm.** Will have recognition ceremony.

Heartfelt thank you from Shura for all of the Friends' efforts which helps bring the Library to another level. In response we appreciate the Library staff and their responsiveness and ready assists.

Special signs for children's area funds are requested to be designated not for signs, perhaps some other prop would be more appropriate. Amenable to further discussion.

### **Reports by committee chairs-**

#### **Nominating-** Nancy G

Additional board seats- looking for candidates for open seat at least 1.

#### **Fundraising-** Debbie & Jamie

Mini Golf at end of session

#### **Finance-** Gerry and Dave - \$164 from concert.

#### **Programs-** Dan/Pat

Movie Nov/Dec Recap:

Next movie: January 24<sup>th</sup>

Our movie this month is "The Farewell" (2019). Billi's family returns to China under the guise of a fake wedding to stealthily say goodbye to their beloved matriarch — the only person who doesn't know she only has a few weeks to live.

Sunday @ Three Concert: Dec recap: Navesink Brass Concert went over very well (see above). Crudite was not a winner.

Next concert 2/23 – DD Winds Trio.

December movie not well attended – may want to do intel at Bedminster that does weekly Friday afternoon and well attended.

#### **Public Relations-** Gladis and Jose

Mini Golf plans- committee met before general meeting

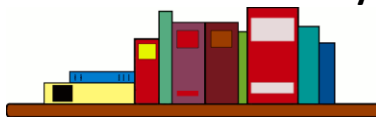
- Flyers
  - Social media
  - Sandwich boards - lobby
  - Ads – 2 in Bville News
  - School folders
  - Email all sponsors with flyer to post on their social media and locally
- Maria Myers working with Gladis by assisting with social media posting

#### **Volunteer Recognition-** Lori

Thank you to all donations.

#### **Public Comments**

# Friends of the Bernardsville Public Library Board of Directors



**Board of Trustees-** Patrice – budget process has been initiated; draft budget submitted to Council. Election of Officers at January meeting. Gratitude expressed for Friends’ efforts and fundraising. New President John Bertoni; VP Patrice Cummings.

**Foundation-** Leslie not able to attend. Will be donating wine and baskets. Will be repeating Wine and Beer event @ Library – sliding into October for possible dates. Any further into October may overlap with Campaign, but fine as it is.

Old Business/new business-

Next board of Directors: February 5, 2020

2020 initial Committee Assignments/Task Forces

Finance	Fundraising	Nominating	Programs/ Movies	PR/ National Friends	Volunteer	Campaign
David Larkin (Co Chair)	Jamie Bertoni (Co Chair)	Nancy Goguen	Dan Lincoln (Co Chair)	Jose Borbolla/Escoboza (Co- Chair)	Lori Pakrul	Lori
Gerry O’ Donovan (Co Chair)	Debbie Heimerl *Co chair- correspondence	Steve Autenrieth	Pat Carroll ( Co chair0	Gladis da Silva- Meparg- Co- Chair	Debbie Heimerl	Nancy
Bob Baker	Steve Autenrieth	David Larkin	Steve Autenrieth	Bob Baker	Victoria Oliveira	Debbie
Debbie Heimerl	Pat Carroll	Dan Lincoln	Jerry Clark	Pam Isenburg		
Amy DeMilt	Jerry Clark			Gerry O’Donovan		
Nancy Goguen	Amy DeMilt			Victoria Oliveira		
	Nancy Verduin			Nancy Verduin		

Note: Dan & Gerry are available for any committee for posting flyers.  
 Dan is on the donations task force with the Foundation and library  
 Pam is assisting in attending the Foundation meetings.  
 Gladis and Maria Myers are posting on social media for all committees/events.

## Friends of the Bernardsville Public Library Key Dates 2020

### Meetings

February 5, March 4 ,April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4

### Concerts:

Feb. 23, April 26, June 5 (Seniors day), Sept. 27, Nov. 1, Dec. 6

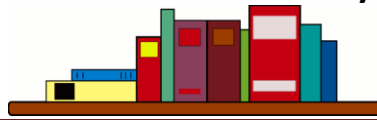
**Annual Campaign:** October 2020

**National Friends of the Library Week:** October 18-24

### Meeting agenda topic key dates:

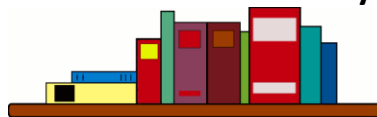
1. February
  - Volunteer committee preliminary ideas for May Volunteer Week events
  - Public Relations committee preliminary planning

## Friends of the Bernardsville Public Library Board of Directors



2. March
  - Fundraising committee preliminary planning
  - Campaign task force preliminary planning
3. April
  - Volunteer recognition event
  - Volunteer committee- Junior Recognition award planning
  - Fundraising committee 2018 plans formalized
4. May
  - Programs- Senior breakfast planning
  - Public Relations- Newsletter July/Aug
  - Friends Celebration task force initial meeting
  - Campaign Planning update
5. June
  - Junior Recognition award event
  - Senior breakfast
6. July
  - Fund raising update
  - Public Relations- Newsletter Sept/Oct
  - Friends Celebration task force plans formalized
7. August
  - Finance-Initial Budget development
  - Fund raising update
  - Develop and finalize annual letter
  - Finalize campaign details/ letter/listing
8. September
  - Finance- Preliminary Budget 2019 presented
  - Nominating committee- initial discussion officers and committee chairs for 2019
  - Public Relations- Newsletter Nov/Dec (this is the annual letter)
9. October
  - Finance- Budget 2019 finalized
  - Campaign letter sent
  - Friends week celebration
  - Nominating committee- officers and committee chairs for 2018 finalized
10. November
  - Annual meeting
    - Budget approval
    - Committee Chair/Officers

# Friends of the Bernardsville Public Library Board of Directors



## Friends of the Bernardsville Public Library – 2020-Roster

**Officers:**

					<u>Home</u>	<u>Cell</u>
President	<a href="#">Nancy Verduin</a> (Craig)	2021	<a href="mailto:nhverduin@gmail.com">nhverduin@gmail.com</a>	50 Ambar Place	221-0572	265-4818
Vice Pres.	Vacant					
Treasurer	<a href="#">Bob Baker</a> (Rosalie)	2021	<a href="mailto:robert.baker@verizon.net">robert.baker@verizon.net</a>	61 <a href="#">Olcott Avenue</a>	953-9482	884-8045
Record Sec./	<a href="#">Amy DeMilt</a> (William)	2022	<a href="mailto:amydemilt@verizon.net">amydemilt@verizon.net</a>	23 Stevens Street	672-6297	
Corrsp.Sec.	<a href="#">Nancy Goguen</a>	2020	<a href="mailto:n_goguen@yahoo.com">n_goguen@yahoo.com</a>	142 Old Army Road	696-0805	304-8335

**Committee Chairs:**

Finance	<a href="#">David Larkin</a> (Kathryn)	2022	<a href="mailto:david.s.larkin@ml.com">david.s.larkin@ml.com</a>	19 Burrows Ave		370-7423
Co-Chair	<a href="#">Gerry O'Donovan</a> (Seos)	2021	<a href="mailto:gtonovan@gmail.com">gtonovan@gmail.com</a>	81 Mountaintop Rd		256-5022
Fundraising	<a href="#">Jamie Bertoni</a> (John)	2021	<a href="mailto:jbertoni1@verizon.net">jbertoni1@verizon.net</a>	36 Locust Drive	766-5066	507-7961
Co-chair	<a href="#">Debbie Heimerl</a> (Wolfgang)	2020	<a href="mailto:heimerllawfirm@att.net">heimerllawfirm@att.net</a>	27 <a href="#">Highview Avenue</a>	766-2916	
Nominating	<a href="#">Nancy Goguen</a>	2020	<a href="mailto:n_goguen@yahoo.com">n_goguen@yahoo.com</a>	142 Old Army Road	696-0805	304-8335
Program	<a href="#">Dan Lincoln</a> (Kate)	2022	<a href="mailto:dwlincolnra@yahoo.com">dwlincolnra@yahoo.com</a>	28 <a href="#">Olcott Avenue</a>	204-0088	285-1915
Co-Chair	<a href="#">Patricia Carroll</a> (John)	2022	<a href="mailto:patcarrollmail@gmail.com">patcarrollmail@gmail.com</a>	55 Anderson Hill Road		973-885-7393
Public Rels.	<a href="#">Jose Borbolla</a> (Gladis)	2022	<a href="mailto:irborbolla@yahoo.com">irborbolla@yahoo.com</a>	45 Mullins Lane		862 200 8010
Co-Chair	<a href="#">Gladis Menare</a> (Jose)	2022	<a href="mailto:dagladis@hotmail.com">dagladis@hotmail.com</a>	45 Mullins Lane		
Vol. Recog.	<a href="#">Lori Pakrul</a> (David)	2021	<a href="mailto:lpakrul@yahoo.com">lpakrul@yahoo.com</a>	66 Old Army Road	953-0805	448-9849

**Board Members:**

<a href="#">Stephen Autenrieth</a> (Lois)	2020**	<a href="mailto:autenrieth@att.net">autenrieth@att.net</a>	18 Columbia Drive	766-3362	
<a href="#">Jerry Clark</a>	2020	<a href="mailto:jerryclarke128@gmail.com">jerryclarke128@gmail.com</a>		647 9156	655-5035
<a href="#">Pam Isenburg</a>	2020	<a href="mailto:iiinc@yahoo.com">iiinc@yahoo.com</a>	171 Campbell Rd; <a href="#">Far Hills</a> 07931	766 5275	625- 6270
<a href="#">Victoria Oliveira</a> (John)	2021	<a href="mailto:veoliv@aol.com">veoliv@aol.com</a>	48 Chilton Street	908 247 1319	

**Library Director:**

<a href="#">Alexandra (Shura) Arnold</a>	Main Library # 908-766-0118	<a href="mailto:aarnold@bernardsvillelibrary.org">aarnold@bernardsvillelibrary.org</a>	Director's Office #	766-0659
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**Board of Trustees:**

<a href="#">Patrice O'Regan Cummings</a>	Vice Pres. & Liaison	<a href="mailto:patriceocummings@me.com">patriceocummings@me.com</a>	34 Spruce Place	204-0359	962-4871
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**Foundation**

<a href="#">Leslie Brown-Witt</a>	Chair	<a href="mailto:lbrownwitt@aol.com">lbrownwitt@aol.com</a>		(Office) 908-766-4988
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