January 8, 2020  
Meeting Minutes

In attendance: Shura Arnold, Steve Autenrieth, Bob Baker, Jamie Bertoni, Pat Carroll, Jerry Clark, Patrice Cummings, Gladis da Silva-Menare, Amy DeMilt, Nancy Goguen, Debbie Heimerl, Pam Isenburg, Dan Lincoln, Gerry O’Donovan, Victoria Oliveira, Lori Pakrul, Jose Porbolla-Escoboza, Nancy Verduin.

Not in attendance: David Larkin

President remarks- Nancy
   Committee assignments 2020- Advise of any changes
   Thank you to Shura for cookies and crackers for the concert in December
   Sending operating manual to committee chairs for updates

Nominating Committee- Nancy G
   Present & vote on: Gladis and Jose as co-chairs of public relations

Vice President Remarks- Vacant
   Nancy G will run meetings in Nancy V’s absence
   Pam will attend Foundation as warranted
   Pat will be back up for Amy for minutes

Recording Secretary- Amy
   November minutes submitted and accepted

Correspondence – Nancy G
   Noted to Denis
   Thank you note from Navesink Brass band – indicated they would like to come back. Highest donation we have received.

Treasurer’s report- Bob Baker [2 months]

2 month report $29,487 in donations; $2,200 matching; $373 PayPal; $3,000 golf sponsorship; $3,300+ dividend

$3,571 campaign costs (bit more bought a new list – will be good for 3 years); postage higher; paper, etc. did more letters

Stock market has been very good up $56,901
$125,000 total public support
Almost up to $500,000 in assets
Year over year we have about 200 donors annually

Library Update- Shura Arnold
Refresh of Youth Services area is complete.

**Important date – 20th anniversary March 1 2-5pm.** Will have recognition ceremony.

Heartfelt thank you from Shura for all of the Friends’ efforts which helps bring the Library to another level. In response we appreciate the Library staff and their responsiveness and ready assists.

Special signs for children’s area funds are requested to be designated not for signs, perhaps some other prop would be more appropriate. Amenable to further discussion.

**Reports by committee chairs**-

**Nominating:** Nancy G
Additional board seats- looking for candidates for open seat at least 1.

**Fundraising:** Debbie & Jamie
Mini Golf at end of session

**Finance:** Gerry and Dave - $164 from concert.

**Programs:** Dan/Pat
Movie Nov/Dec Recap:

Next movie: January 24th
Our movie this month is “The Farewell” (2019). Billi’s family returns to China under the guise of a fake wedding to stealthily say goodbye to their beloved matriarch — the only person who doesn’t know she only has a few weeks to live.

Sunday @ Three Concert: Dec recap: Navesink Brass Concert went over very well (see above). Crudite was not a winner.
Next concert 2/23 – DD Winds Trio.
December movie not well attended – may want to do intel at Bedminster that does weekly Friday afternoon and well attended.

**Public Relations:** Gladis and Jose
Mini Golf plans- committee met before general meeting
- Flyers
- Social media
- Sandwich boards - lobby
- Ads – 2 in Bville News
- School folders
- Email all sponsors with flyer to post on their social media and locally
Maria Myers working with Gladis by assisting with social media posting

**Volunteer Recognition:** Lori
Thank you to all donations.

**Public Comments**
Board of Trustees- Patrice – budget process has been initiated; draft budget submitted to Council. Election of Officers at January meeting. Gratitude expressed for Friends’ efforts and fundraising. New President John Bertoni; VP Patrice Cummings.

Foundation- Leslie not able to attend. Will be donating wine and baskets. Will be repeating Wine and Beer event @ Library – sliding into October for possible dates. Any further into October may overlap with Campaign, but fine as it is.

Old Business/new business-

Next board of Directors: February 5, 2020

Friends of the Bernardsville Public Library Key Dates 2020

Meetings
February 5, March 4 ,April 1, May 6, June 3, July 1, August 5, September 2, October 7, November 4

Concerts:
Feb. 23, April 26, June 5 (Seniors day), Sept. 27, Nov. 1, Dec. 6

Annual Campaign: October 2020

National Friends of the Library Week: October 18-24

Meeting agenda topic key dates:

1. February
   - Volunteer committee preliminary ideas for May Volunteer Week events
   - Public Relations committee preliminary planning
2. March
   - Fundraising committee preliminary planning
   - Campaign task force preliminary planning

3. April
   - Volunteer recognition event
   - Volunteer committee- Junior Recognition award planning
   - Fundraising committee 2018 plans formalized

4. May
   - Programs- Senior breakfast planning
   - Public Relations- Newsletter July/Aug
   - Friends Celebration task force initial meeting
   - Campaign Planning update

5. June
   - Junior Recognition award event
   - Senior breakfast

6. July
   - Fund raising update
   - Public Relations- Newsletter Sept/Oct
   - Friends Celebration task force plans formalized

7. August
   - Finance-Initial Budget development
   - Fund raising update
   - Develop and finalize annual letter
   - Finalize campaign details/ letter/listing

8. September
   - Finance- Preliminary Budget 2019 presented
   - Nominating committee- initial discussion officers and committee chairs for 2019
   - Public Relations- Newsletter Nov/Dec (this is the annual letter)

9. October
   - Finance- Budget 2019 finalized
   - Campaign letter sent
   - Friends week celebration
   - Nominating committee- officers and committee chairs for 2018 finalized

10. November
    - Annual meeting
        - Budget approval
        - Committee Chair/Officers
## Friends of the Bernardsville Public Library – 2020-Roster

### Officers:
- **President:** Nancy Verduin (Craig)  
  2021 nhverduin@gmail.com  
  50 Ambar Place  
  202-3572  
  283-4818
- **Vice Pres.:** Vacant
- **Treasurer:** Bob Baker (Rosalie)  
  2021 robert.baker@verizon.net  
  61 Oskott Avenue  
  953-9482  
  884-8045
- **Rec. Sec./Amy DeMilt (William)**  
  202 amydemilt@verizon.net  
  23 Stevens Street  
  672-6237
- **Corr. Sec.:** Nancy Goquen  
  2020 n.goquen@yahoo.com  
  142 Old Army Road  
  696-0805  
  304-8335

### Committee Chairs:
- **Finance:** David Larkin (Kathryn)  
  2022 davidslarkin@ml.com  
  19 Burrows Ave  
  570-7423
- **Co-Chair: Jerry O’Donovan (Seba)**  
  202 gdodonovan@gmail.com  
  81 Mountainloch Rd  
  256-5022
- **Fundraising:** Jamie Bortoni (John)  
  2021 jiborton1@verizon.net  
  36 Locust Drive  
  766-5066  
  507-7961
- **Co-Chair:** Debbie Heimroth (Wolfgang)  
  2020 heimerlawfirm@att.net  
  27 Highview Avenue  
  766-2016
- **Nominating:** Nancy Goquen  
  2020 n.goquen@yahoo.com  
  142 Old Army Road  
  696-0805  
  304-8335
- **Program:** Dan Lincoln (Kate)  
  2022 dwlincolnra@yahoo.com  
  28 Oakcliff Avenue  
  204-0088  
  285-1915
- **Co-Chair:** Patricia Carroll (John)  
  2022 patrcarrollmail@gmail.com  
  55 Anderson Hill Road  
  973-883-7393
- **Public Rel.:** Jose Borilla (Gladis)  
  2022 jborilla@yahoo.com  
  45 Mullins Lane  
  852-200-8010
- **Co-Chair:** Gladis Menace (Jose)  
  2022 dgeleda@hotmail.com  
  45 Mullins Lane
- **Vol. Recog.:** Lori Palkul (David)  
  2021 leepalkul@yahoo.com  
  66 Old Army Road  
  953-0805  
  448-9843

### Board Members:
- **Stephen Autenrieth (Linc):**  
  2020** stephen@autenrieth.net  
  18 Columbia Drive  
  766-3362
- **Jerry Clark:**  
  2020 jerrylcline128@gmail.com  
  585-5035
- **Penn Lemberg:**  
  2020 lilinc@yahoo.com  
  171 Campbell Rd, Far Hills 07931  
  766-5275  
  625-5270
- **Victoria Oliveira (John):**  
  2021 veolivia@aol.com  
  48 Chilton Street  
  908-247-1319

### Library Director:
- **Alexandra (Shara) Arnold:**  
  Main Library: 908-766-0115  
  arnold@bernardsvillelibrary.org  
  Director’s Office: 908-766-0659

### Board of Trustees:
- **Patrice O’Regan Cummings, Vice Pres. & Liaison:**  
  patricecumming@gmail.com  
  34 Spouse Place  
  204-0339  
  962-4371

### Foundation:
- **Leslie Brown-Witt, Chair:**  
  brownwitt@aol.com  
  (Office) 908-766-4688